

ROCKLIN UNIFIED SCHOOL DISTRICT



ANNUAL PARENT NOTICE 2018-2019

The 2018-2019 Annual Parent Notice is now available for your review online at

<http://www.rocklinusd.org/Parents/Annual-Parent-Notice>

*A copy of this document is available at the link above or at your school office upon request.

COMPLETE and RETURN THIS FORM TO SCHOOL IMMEDIATELY

ACKNOWLEDGMENT OF RECEIPT OF ANNUAL PARENT NOTICE – COMPLETION IS REQUIRED

Pupil Name _____		Date of Birth _____	
Last Name	First Name	M.I.	
School _____		Grade _____	
<i>I hereby acknowledge receipt of the Annual Parent Notice as required by Education Code § 48980.</i>			
_____ Signature of Parent/Guardian or of pupil if age 18 or older		Date: _____	

REQUEST TO DENY ACCESS TO DIRECTORY INFORMATION - OPTIONAL

<p><i>If you DO NOT WISH directory information to be released regarding this pupil, please go to your school's front office to sign a "Deny to Access to Directory Information" form. A description of directory information can be found in Board Policy 5125.</i></p> <p>NOTE: <i>signing this form will prohibit the District from providing your pupil's name and other information to the news media, interested colleges and schools, parent-teacher associations, interested employers, and similar parties that enhance the educational experience such as: yearbook, photography, nutrition services, on-line payment processing, financial assistance programs, etc.</i></p>

PLEASE RETURN THIS SIGNED ACKNOWLEDGMENT TO THE SCHOOL IMMEDIATELY

The law requires acknowledgment as proof that parents/guardians have been informed of their rights annually. Education Code § 48982 requires that the District maintain an acknowledgment of receipt for each registered pupil.

**ANNUAL PARENT NOTICE
2018-2019**

Dear Parent/Guardian:

State law requires school districts and the county office of education ("county office") to provide annual notice to parents/guardians of certain rights and responsibilities. Parents/guardians are required to acknowledge receipt of this notice by signing and returning the receipt and acknowledgment (Part I of Form A) to your school district or county office program.

CURRICULUM AND INSTRUCTION

Instructional Materials:

All primary and supplemental instructional materials and assessments, including textbooks, teacher manuals, films, audio and video recordings, and software, will be compiled and stored by the classroom instructor and made available promptly for inspection by a parent/guardian in a reasonable time frame or in accordance with school district or county office policies or procedures. Education Code §§ 49091.10(a); 51101.

Observation:

Upon written request, a parent/guardian has the right to observe instruction and other school activities that involve his or her child or for the purpose of selecting a school in accordance with board policies on interdistrict and intradistrict transfers. Any observation will be done in accordance with policies established to ensure the safety of pupils and school personnel and to prevent undue interference with instruction or harassment of school personnel. Education Code §§ 49091.10(b); 51101.

Beliefs:

A pupil may not be compelled to affirm or disavow any particular personally or privately held world view, religious doctrine, or political opinion. No pupil shall be relieved of any obligation to complete regular classroom assignments. Education Code § 49091.12(a).

Curriculum:

The curriculum, including titles, descriptions, and instructional aims of every course offered by a public school, shall be compiled at least once annually in a prospectus. The prospectus is available for review upon request and for copying at a reasonable charge. Education Code §§ 49091.14; 49063(k).

Animal Dissection:

A pupil, who has a moral objection to dissecting or otherwise harming or destroying animals as part of an instructional program, has a right to request an alternative educational project. Education Code §§ 32255-32255.6.

Sexual Health and HIV Prevention Education:

The Healthy Youth Act ("Act") authorizes a school district or county office to provide comprehensive sexual health education and HIV prevention education to all pupils in grades 7 to 12. Education Code §§ 51933 et seq.

- Written and audio visual educational materials used in comprehensive sexual health education and HIV prevention education will be made available for your inspection. Education Code § 51938.
- You will be notified whether the comprehensive sexual health education or HIV prevention education will be taught by school district/county office personnel or by outside consultants. Education Code § 51938.
- You may request a copy of the Act from the school district or county office. Education Code § 51938.
- You may request in writing that your child be excused from comprehensive sexual health education and HIV prevention education. (Fill out Part II of Form A to make a request.) Education Code § 51938.

Tests, Questionnaires, Surveys, Examinations on Personal Beliefs or Practices:

No pupil will be given any test, questionnaire, survey, or examination containing questions about a pupil's, or his/her parents'/guardians' beliefs or practices relating to sex, family life, morality, or religion, unless his/her parent/guardian provides prior written permission. Parents/guardians of all pupils in grades 7 to 12, will be given the opportunity to review any test, questionnaire, or survey about a pupil's attitude concerning or practices relating to sex before it is administered and will be given the opportunity to request in writing that his/her pupil not participate. Education Code §§ 51513; 51938; 51939.

Minimum Days and Staff Development:

Attached to this notice is the calendar for the school year which includes the current schedule of any minimum days or pupil-free staff development days. Parents/guardians will be notified during the school year of any additional minimum days and pupil-free staff development days not later than one month before the scheduled minimum or pupil-free day. Education Code § 48980(c).

PUPIL BEHAVIOR AND DISCIPLINE

Sexual Harassment:

The school district and county office prohibit sexual harassment of or by any pupil or by anyone employed by or otherwise working or volunteering for the school district or county office. Prohibited sexual harassment includes but is not limited to unwelcome sexual advances, requests for sexual favors and other verbal, visual, or physical conduct of a sexual nature. Any person who feels that he/she is being discriminated against or harassed should immediately contact their principal or designee so that he/she can address the situation. A written complaint may be filed in accordance with the district or county office's Uniform Complaint Procedures. Written complaint procedures are available at all school sites. A copy of the school district or county office's written policy on sexual harassment, as it pertains to pupils, is attached to this notice. Education Code §§ 48980(g), 212.5, 231.5; C.C.R. § 4917.

Evaluations:

A pupil may not be tested for behavioral, mental, or emotional evaluation without the informed written consent of his or her parent/guardian. Education Code § 49091.12(c).

Unexcused Absence:

Parents/guardians will be notified in a timely manner if their child is absent from school without permission. Education Code § 51101(a)(4).

Truancy:

Upon a pupil's initial classification as a truant, you will be notified of the following:

- a. That the pupil is truant.
- b. That the parent or guardian is obligated to compel the attendance of the pupil at school.
- c. That you may be guilty of a criminal infraction if you fail to meet this obligation.
- d. That alternative educational programs are available in the district.
- e. That you have the right to meet with appropriate school personnel to discuss solutions to the pupil's truancy.
- f. That the pupil may be subject to arrest and prosecution.
- g. That the pupil may be subject to suspension, restriction, or delay of the pupil's driving privilege.
- h. That it may be recommended that you accompany the pupil to school and attend classes with the pupil for one day.

Education Code § 48260.5.

Chronic Truancy:

The parent/guardian of any pupil in grades 1 through 8 who is found to be a "chronic truant" may be found guilty of a misdemeanor. Education Code § 48263.6; Penal Code § 270.1.

Pupil Discipline Rules:

A copy of the school's pupil discipline rules may be obtained by contacting the principal or his/her designee. The parent/guardian of a pupil who has been suspended by a teacher may be required to attend a portion of a school day in the class of his or her child or ward. Education Code §§ 35291; 48900.1.

PUPIL HEALTH, SAFETY AND MEDICAL TREATMENT

Fingerprint Policy:

Information concerning the school district or the county office's pupil fingerprint policy, if any, is provided at the time of enrollment. Education Code §§ 32390, 48980(e).

Confidential Medical Services:

Pupils enrolled in grades 7 through 12 may be excused from school by school authorities for the purpose of obtaining confidential medical services without the consent of the pupil's parent. Education Code § 46010.1.

Pupil Immunization:

No student shall be admitted to school until the student is immunized as required by law. When there is good cause to believe that a student has been exposed to a communicable disease and his or her documentary proof of immunization status does not show proof of immunization against that disease, the student may be temporarily excluded from school until the local health officer is satisfied the student is no longer at risk of developing or transmitting the disease.

If a parent or guardian files with the governing authority a written statement by a licensed physician to the effect that the physical condition of the child is such, or medical circumstances relating to the child are such, that immunization is not considered safe, indicating the specific nature and probable duration of the medical condition or circumstances, including, but not limited to, family medical history, for which the physician does not recommend immunization, that child shall be exempt from the immunization requirements.

Effective January 1, 2016, the California Legislature eliminated the exemption from specified immunization requirements based upon personal beliefs. A student who, prior to January 1, 2016, submitted a letter or affidavit on file with his/her school stating beliefs opposed to immunization shall be allowed enrollment until the student enrolls in the next grade span. Grade span means (1) from birth to preschool; (2) Kindergarten and grades 1 to 6, inclusive, including transitional kindergarten; and (3) grades 7 to 12 inclusive.

Health and Safety Code §§ 120335, 120370; Education Code §§ 48216, 49403.

Physical Examinations:

A child may be excluded from physical examination whenever a parent/guardian files a written statement with the school that they will not consent to a physical examination of their child. Whenever there is good reason to believe the child is suffering from a recognized contagious or infectious disease, the child will be excluded from school attendance. (School children are examined for vision, hearing, and curvature of the spine at selected grade levels.) Education Code §§ 49450 – 49455.

State law requires that for each child enrolled in the first grade, the parent/guardian must present within 90 days after entrance, a certificate, signed by a physician, verifying that the child has received appropriate health screening and evaluation including a physical examination within the last 18 months. A parent/guardian may file with the school district a written objection or waiver stating the reasons why he or she was unable to obtain such services. Free health screening is available for low income children for up to 18 months prior to entry into 1st grade. Parents/guardians are encouraged to obtain required health screenings simultaneously with required immunizations. Health and Safety Code §§ 124085, 124105.

Psychological Testing:

A parent/guardian has the right to receive information about psychological testing the school does involving their child and to deny permission to give the test. Education Code § 51101(a)(13).

Pupil Medication:

Any pupil who must take prescribed medication at school and who desires assistance of school personnel must submit a written statement of instruction from the physician and surgeon or physician assistant detailing the name of the medication, method, amount, and time schedules by which the medication is to be taken, and a written statement from the pupil's parent, foster parent, or guardian indicating their desire to have the school assist in administering the physician and surgeon, or physician assistant's instructions. Any student who wishes to carry and self-administer prescription auto-injectable epinephrine and/or self-administered inhaled asthma medication must submit both a written statement of instruction from their physician and surgeon or physician assistant that includes a confirmation that the student is able to self-administer such medication, and a written statement from the pupil's parent, foster parent, or guardian consenting to the self-administration, as well as applicable releases. Any pupil who uses auto-injectable epinephrine or inhaled asthma medication in a manner other than as prescribed is subject to discipline. Education Code §§ 49423, 49423.1.

Continuing Medication:

A parent/guardian of a pupil on a continuing medication regimen for a non episodic condition shall inform the school of the medication being taken, the current dosage, and the name of the supervising physician. With a parent/guardian consent, the school nurse or other designated employee may communicate with the physician with regard to the possible effects of the drug on the child's physical, intellectual and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or over dosage. Education Code § 49480.

Pupil Insurance:

The school district or county office may provide or make available medical or hospital services, or both, for injuries to pupils arising from school programs or activities. No pupil will be compelled to accept such services. You may obtain further information regarding availability of pupil accident insurance by contacting the school principal. Education Code § 49472.

Emergency Medical Care:

All pupils must have an emergency information card filled out and signed by the parent/guardian at the beginning of the school year. If your child is ill or injured during regular school hours and, requires reasonable medical treatment, and if you cannot be reached, the school district, county office or the principal cannot be held liable for reasonable treatment of your ill or injured child without your prior consent, unless you have previously filed a written objection to any medical treatment other than first aid. Education Code §§ 49407; 49408.

Pupil Safety:

A parent/guardian has the right to have a safe and supportive learning environment for his/her child. Education Code § 51101(a)(7).

Unsafe School Choice Option:

Students who attend a persistently dangerous school and students who are victims of a violent criminal offense, while in or on the grounds of a public school must be allowed to attend a safe public school. 5 C.C.R. §§ 11992, 11993; 20 U.S.C. § 7912.

Tobacco-Free Campus:

Check with the school office for the policy, if any, regarding the prohibition against the use of tobacco products at any time on or in district or county office property, buildings, or vehicles. Health and Safety Code § 104420.

Sun Protective Clothing:

Any pupil may use articles of sun protective clothing, including hats, for outdoor use during the school day, subject to school district or county office dress code policies. Any pupil may use sunscreen during the school day without a physician's note or prescription but school personnel are not required to assist pupils in applying sunscreen. Education Code § 35183.5.

Oral Health Assessment:

Any pupil, while enrolled in kindergarten in a public school or while enrolled in first grade if the pupil was not previously enrolled in kindergarten, unless excused, must present proof no later than May 31 of the school year of having received an oral assessment by a licensed dentist or other licensed or registered dental health professional. The assessment must be performed no earlier than 12 months prior to initial enrollment of the pupil. Parents/guardians of such pupils will be notified of this assessment requirement. Education Code § 49452.8.

PUPIL PERFORMANCE AND EVALUATION

Accountability Report Card:

A copy of the school district and county office's accountability report card may be obtained from the school upon request. Education Code § 35256.

Parent Meeting with Teacher and Principal:

Upon reasonable notice, a parent/guardian has the right to meet with his/her child's teacher(s) and principal. Education Code § 51101(a)(2).

Parent Notification:

A parent/guardian has the right to be notified concerning their child's classroom and standardized test performances, when their child has been identified as at risk of retention, and to be informed about school rules, including disciplinary rules and procedures, attendance policies, retention and promotion policies, dress codes, school visiting procedures and the person to contact should problems arise with their child. Education Code §§ 48070.5, 51101(a)(5), (9), (12), (16).

Academic Expectations:

A parent/guardian has the right to be informed of the academic expectations of his/her child. Education Code § 51101(a)(11).

College Admission Requirements and Career Technical Information:

School districts offering any of grades 9-12 shall provide the following brief explanation of college admission requirements, a brief description of career technical education, and information about how pupils may meet with school counselors to help them select courses to meet college admission requirements and/or enroll in career technical education courses.

1. College Admission Requirements (A-G Requirements) for California State University (CSU) and University of California (UC)

Additional information about admission requirements for the CSU system can be found at www.csumentor.edu/planning/high_school. Additional information about admission requirements for the UC system can be found at www.universityofcalifornia.edu/admissions. Additional information about course offerings can be found in the high school student handbook.

- a. History or Social Science – 2 years
- b. English – 4 years
- c. Math – 3 years (UC recommends 4 years)
- d. Laboratory Science – 2 years (UC recommends 3 years)
- e. Language Other Than English – 2 years (UC recommends 3 years)
- f. Visual and Performing Arts – 1 year
- g. College Preparatory Elective – 1 year

2. Career Technical Education (CTE):

Career technical education is a program of study that involves a multiyear sequence of courses that integrates core academic knowledge with technical and occupational knowledge to provide students with a pathway to postsecondary education and careers. Additional information regarding career technical education can be found at <http://www.cde.ca.gov/ci/ct/>.

3. Counseling Services

High school counselors are available to meet with parents and students to assist in selecting courses that meet college admission requirements, enroll in CTE, or both. If you would like to schedule an appointment with a counselor, contact the counseling department.

Education Code §§ 48980(l); 51229.

Advanced Placement Examination:

Pupils enrolled in at least one Advanced Placement class and who qualify as economically disadvantaged, may apply for assistance to cover the cost of advanced placement examination fees. Pupils should contact a counselor or other administrator at his/her school for eligibility information. Education Code §§ 48980(j); 52240 et seq.

California Assessment of Student Performance and Progress:

Commencing with the 2014-2015 school year, the California Assessment of Student Performance and Progress System includes Smarter Balanced Summative assessments in English Language Arts and Math in grades three through eight and eleven and alternate assessments in English Language Arts and Math in grades three through eight and eleven for students with significant cognitive disabilities. The CST for science is required for all students in grades five, eight and ten unless the student's IEP indicates administration of the CMA or CAPA. An optional, standards based test in Spanish for reading/language arts in grades two through eleven for Spanish-speaking English learners who either receive instruction in their primary language or have been enrolled in a school in the United States for less than twelve months may be administered at District discretion. A parent or guardian may make a written request to excuse his or her child from any or all parts of the assessment. Education Code §§ 60640, 60615, 5 C.C.R. § 852.

PUPIL RECORDS

Review of Pupil Records:

Parents/guardians have the right to question, and receive an answer regarding items on their child's record that appear inaccurate, misleading, or that invades the child's privacy. Education Code § 51101.

Notification of Privacy Rights of Pupils:

Federal and state laws grant certain privacy rights and rights of access to pupil records to students and to their parents/guardians. Full access to all personally identifiable written records, maintained by the school district or county office must be granted to: (1) Parents/guardians of a student age 17 or younger; and (2) Students age 18 or older, or students who are attending an institution of postsecondary instruction ("adult student"). In addition, parents/guardians of a student age 18 or older who is dependent for tax purposes, students age 16 or older or who have completed the 10th grade, and students age 14 or older who are both a "homeless child or youth" and an "unaccompanied youth" as defined in the McKinney-Vento Homeless Assistance Act ("eligible student"), must be permitted access to those particular pupil records relevant to the legitimate educational interest of the requester.

Parents/guardians, or an adult or eligible student, may review individual records by making a request to the principal. The principal will see that explanations and interpretations are provided if requested.

A parent/guardian has the right to question and receive any information regarding items on his/her child's record that appears inaccurate, misleading or that invades his/her child's privacy. Information which is alleged to be inaccurate, inappropriate, or misleading may or may not be removed by the Superintendent or his/her designee.

In addition, a parent/guardian, adult or eligible student may receive a copy of any information in the pupil's records at a reasonable cost per page. School district and county office policies and procedures relating to types of records, kinds of information retained, persons responsible for maintaining pupil records, directory information, access by other persons, review, and to the challenge to content of records is available through the principal or his/her designee. Parents/guardians may contact the school to review the log listing those who have requested or received information from a pupil's file. Access to a pupil's records will only be granted to those with a legitimate educational interest.

When a student moves to a new school district, records will be forwarded upon request of the new district. At the time of transfer, the parent/guardian or an eligible student may challenge, review or receive a copy at reasonable fee of the requested records. Parents/guardians may contact the school district or county office for any policy regarding the review and expungement of pupil records.

If you believe the school district or county office is not in compliance with federal regulations regarding privacy, you may file a complaint with the Family Policy Compliance Office of the U.S. Department of Education at 400 Maryland Avenue, SW, Washington, DC 20202-5920.

The school district also makes certain student directory information available in accordance with state and federal laws. This means that each student's name, birth date, birthplace, address, telephone number, email address, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards achieved, and the most recent previous public or private school attended by the student, may be released to certain specified agencies. Appropriate directory information may not be provided to any private, profit making entity other than employers, prospective employers or to representatives of the news media. Names and addresses of seniors or terminating students may be given to public or private schools and colleges.

Upon written request from the parent/guardian of a student age 17 or younger, the school district will withhold directory information about the student. (Fill out Part III of Form A to make a request.) If the student is 18 or older or enrolled in an institution of post-secondary instruction and makes a written request, the student's request to deny access to directory information will be honored. Requests should be submitted within 30 calendar days of receipt of this notification.

Directory information will not be released regarding a student identified as a "homeless child or youth" as defined in the McKinney-Vento Homeless Assistance Act, unless a parent or student accorded parental rights has provided prior written consent that the directory information may be released.

Education Code §§ 49060-49078; 51101; FERPA 20 U.S.C. § 1232g; 34 C.F.R. § 99.37.

Disclosure of Student Information Pursuant to Court Order or Subpoena:

Information concerning a student must be furnished in compliance with a court order or lawfully issued subpoena. Reasonable effort shall be made to notify the parent/guardian in advance of disclosing student information pursuant to a subpoena or court order. Education Code § 49077.

ATTENDANCE, TEMPORARY INSTRUCTION AND ENROLLMENT

Excused Absences:

No pupil will have his/her grade reduced or suffer a loss of academic credit on account of an excused absence when missed assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time. An excused absence is defined in Education Code section 48205 as an absence:

1. Due to the pupil's illness.
2. Due to quarantine under the direction of a county or city health officer.
3. For the purpose of having medical, dental, optometrical, or chiropractic service rendered.
4. For the purpose of attending the funeral services of a member of the pupil's immediate family as defined in the Education Code, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the services are conducted outside California.
5. For the purpose of jury duty in the manner provided for by law.
6. Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent.
7. For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of the pupil's religion, attendance at religious retreats which shall not exceed four (4) hours per semester, or attendance at an employment conference, when the pupil's absence has been requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board.
8. For the purpose of serving as a member of a precinct board for an election pursuant to § 12302 of the Elections Code.
9. For the purpose of spending time with a member of the pupil's immediate family who is an active duty member of the uniformed services, as defined in Education Code 49701, and has been called to duty for, is on leave from, or has immediately returned from, deployment to a combat zone or combat support position. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district.
10. For the purpose of attending the pupil's naturalization ceremony to become a United States citizen.

A pupil with an excused absence shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefor. The teacher of any class from which a pupil is absent shall determine the tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.

Education Code §§ 48980; 48205; Elections Code § 12302.

Absence for Religious Exercises:

Permissive absence may be granted for governing board approved religious exercises or instruction if a pupil has attended at least the minimum school day. Education Code §§ 46014; 48205.

Attendance Options:

California law gives parents/guardians the right to receive notification of all existing statutory attendance options and local attendance options available in the school district, including options for meeting residency requirements for school attendance, programmatic options offered within local attendance areas, and any special programmatic options available on both an interdistrict and intradistrict basis.

Parents/guardians may contact their student's school or district of residence for more information about the available statutory and local attendance options, including information regarding application procedures for alternative attendance areas or programs and district application form(s) for requesting a change of attendance, and for information regarding the appeals process, if any, when a change of attendance is denied.

Education Code § 48980(h).

Individual Instruction:

Except for pupils receiving individual instruction provided pursuant to a school district or county office-sponsored program, a pupil with a temporary disability which makes attendance in the regular day classes or alternative education program in which the pupil is enrolled impossible or inadvisable shall receive individual instruction provided by the school district in which the pupil is deemed to reside. Education Code § 48206.3.

Residence When Hospitalized:

Notwithstanding compulsory education requirements, a pupil with a temporary disability who is in a hospital or other residential health facility, excluding a state hospital, which is located outside of the school district in which the pupil's parent/guardian resides shall be deemed to have complied with the residency requirements for school attendance in the school district in which the hospital is located. It shall be the primary responsibility of the parent/guardian of a pupil with temporary disability to notify the school district in which the pupil is deemed to reside of the pupil's presence in a qualifying hospital. Education Code §§ 48207; 48208.

Residence Based on Parent/Guardian Employment:

A pupil complies with the residency requirements for school attendance in a school district, if the pupil's parent or guardian resides outside the boundaries of that school district but is employed and lives with the pupil at the place of his/her employment within the boundaries of the school district for a minimum of 3 days during the school week. Education Code § 48204(a)(7).

A pupil may also be deemed a pupil having complied with the residency requirements for school attendance in a school district if at least one parent/guardian is physically employed within the boundaries of that district for a minimum of 10 hours during the school week. Education Code § 48204(b).

Students of Active Military Parent/Guardian:

A child shall be deemed to meet residency requirements for school attendance in a school district, if he or she is a student whose parent/guardian is transferred, or is pending transfer to a military installation within the state while on active military duty pursuant to an official military order, and the student's parent/guardian has provided proof of residence in the school district within 10 days after the published arrival date provided on official documentation. Education Code § 48204.3

Pupil of California Resident Parents Departed State Against their Will:

A pupil complies with the residency requirements for school attendance in a school district if his/her parent(s)/guardian(s) were residents of the state but departed against their will, and the pupil seeks admission to a school of a school district, if certain requirements are met. Education Code § 48204.4.

Attendance Where Caregiver Resides:

If your child lives in the home of a caregiving adult, as defined by law, your child may attend the school district in which that residence is located. Execution of an affidavit, under penalty of perjury, by the caregiving adult is required to determine that your child lives in the caregiver's home. Education Code § 48204(a); Family Code §§ 6550-6552.

Intradistrict Enrollment:

Residents of a school district may apply to enroll their child in other schools within the district to attend on a space available basis. Intradistrict enrollment is not applicable to districts with only one school or with schools that do not serve any of the same grade levels. Education Code § 35160.5(b).

Interdistrict Attendance:

A pupil may attend a school in a district other than the pupil's district of residence pursuant to an interdistrict agreement. Each school district has adopted policies regarding interdistrict attendance. You may contact your student's school for an application and further information. Education Code §§ 46600 et seq.

Open Enrollment Act:

Parents/guardians of students enrolled in schools that have been identified by the California Superintendent of Public Instruction as low-achieving, as defined, may seek to transfer to a higher-achieving school for the next school year. Education Code §§ 48350 et seq.

Specific School Request:

Parents/guardians have the right to request a specific school and to receive a response. Such a request does not obligate the school to grant the request. Education Code § 51101(a)(6).

Notice of Alternative Schools:

California state law authorizes all school districts to provide for alternative schools. Section 58500 of the Education Code defines an alternative school as a school or separate class group within a school which is operated in a manner designed to:

- a. Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility and joy.
- b. Recognize that the best learning takes place when the student learns because of his desire to learn.

- c. Maintain a learning situation maximizing student self-motivation and encouraging the student in his own time to follow his own interests. These interests may result wholly or in part from a presentation by his teachers of choices of learning projects.
- d. Maximize the opportunity for teachers, parents, and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.
- e. Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to the community in which the school is located.

In the event any parent/guardian, pupil, or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of this district, and the principal's office in each attendance unit have copies of the law available for your information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district. Contact the school for more information. Education Code §§ 58500; 58501.

MISCELLANEOUS

Parent Involvement:

A parent/guardian has the right to participate as a member of a school site council, a parental advisory council, or a site-based management leadership team in accordance with the rules governing parent membership of those organizations. A copy of the school district's policy regarding Parent Involvement is attached to this notice. Education Code § 51101(a)(14).

Volunteering Time and Resources:

Parents/guardians may volunteer their time and resources for the improvement of school facilities and programs under the supervision of district employees. A school plan is available to parents which describes opportunities to participate in professional development. Education Code § 51101(a)(3).

Open Campus:

A school district that has decided to permit pupils enrolled in a high school to leave the school grounds during the lunch period is not liable for the conduct or safety of any pupil during such times as the pupil has left the school grounds during the lunch period. Education Code § 44808.5.

Pupils with Exceptional Needs:

Placer County school districts are included in the Placer County Special Education Local Plan Area ("SELPA"). Pupils with exceptional needs, as defined by Education Code § 56026, have a right to a free and appropriate public education. If you believe your child is in need of special education services, contact your school principal or the Placer County Office of Education at (530) 889-8020.

Some pupils with special needs who do not qualify for special education may qualify for assistance under Section 504 of the Rehabilitation Act if he/she has a physical or mental impairment which substantially limits one or more major life activities, has a record of such impairment, or is regarded as having such impairment. The school district and county office have policies and procedures to identify and evaluate any student who may need assistance in his/her educational program or to provide access into district programs. Pupils or parents or others who have questions or concerns regarding the Section 504 policy may contact the school district or the county office.

Minimum Age for Admission to Kindergarten:

Districts shall admit a pupil into kindergarten at the beginning of the school year, or at a later time in the same school year, if the pupil will be 5 years of age on or before September 1 of the school year. Education Code § 48000(a).

Free or Reduced Price Meals:

Free or reduced price meals are available for needy pupils. Contact the school for eligibility information. Education Code §§ 49510 et seq.; 48980.

Personal Property:

School districts and the county office are not responsible for personal property. Pupils are discouraged from bringing non-instructional items to school. Education Code § 35213.

Parent Responsibility:

Parents/guardians are liable for all damages caused by the willful misconduct of their minor children which results in the death or injury to other students, school personnel, school volunteer or school property. Education Code § 48904; Civil Code § 1714.1.

Asbestos Management Plan:

The school district has a current management plan for asbestos containing materials for all district portables. The plan is available for inspection at the office of the superintendent during normal business hours. 40 C.F.R. § 763.93; Education Code § 49410 et seq.

Use of Pesticide Products:

Please find attached to this notice a list of pesticide products expected to be applied at school sites this year. Recipients of this notice may register with their school site if they wish to receive notification of individual pesticide applications at the school site. Education Code §§ 17612; 48980.3.

Uniform Complaint Procedures:

The school district and county office have adopted Uniform Complaint Procedures for the filing, investigation and resolution of complaints alleging unlawful discrimination, harassment, intimidation, and bullying, based on a person's actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, ethnic group identification, age, religion, marital, pregnancy, or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55, or based on his/her association with a person or group with one or more of these actual or perceived characteristics; failure to comply with specified state and/or federal laws governing educational programs, adult basic education, consolidated categorical aide programs, migrant education, vocational education, child care and development programs, child nutrition programs, special education programs, education of pupils in foster care and pupils who are homeless, and safety planning requirements; failure to comply with Local Control and Accountability Plan requirements; and for unlawfully charging pupil fees. A copy of the district or county office's Uniform Complaint Procedures is enclosed with this Notice. 5 C.C.R. § 4600 et seq.; Education Code § 49013; 48853.5

Williams Uniform Complaint Procedure:

The school district and county office have adopted policies and procedures regarding complaints for deficiencies related to textbooks and instructional materials, emergency or urgent facilities conditions that pose a threat to the health and safety of students or staff, and teacher vacancy and misassignment. For more information regarding Williams Uniform Complaint Procedures and/or to obtain a complaint form or assistance with the process, please contact the school district or the county office. 5 C.C.R. § 4680 et seq.; Education Code § 35186.

FEDERAL REGULATIONS & ACTS

Individuals with Disabilities:

In accordance with federal and state laws, the school district and county office will not discriminate against an individual with disabilities as far as involvement in programs and activities and in the use of facilities. If your child needs special accommodations, please contact the school district or the county office. 34 C.F.R. § 104.8.

Nondiscrimination:

The school district and county office have a policy of nondiscrimination on the basis of a person's race, color, ancestry, nationality, national origin, immigration status, ethnic group identification, age, religion, marital, pregnancy, or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; a perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics, in any of its policies, practices or procedures programs or activities. The school district's and county office's nondiscrimination policy comply with the requirements of Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 the Rehabilitation Act of 1973, the Individuals With Disabilities Education Improvement Act of 2004 and other related state and federal laws. Pupils or parents or any other individual having questions or concerns regarding these nondiscrimination and harassment policies or who may wish to file a complaint, should contact the school district or the county office. Education Code § 220, 5 C.C.R. §§ 4900 et seq.

Professional Qualifications of Teachers:

At the beginning of each school year, parents/guardians may request information regarding the professional qualifications of their child's classroom teachers including, at a minimum:

- Whether the teacher has met state qualification and licensing criteria for the grade level(s) and subject area(s) in which the teacher provides instruction.
- Whether the teacher is teaching under an emergency or other provisional status through which state qualification or licensing criteria have been waived.

- The baccalaureate degree major of the classroom teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certificate or degree.

Whether their child is provided services by paraprofessionals, and if so, their qualifications. 20 U.S.C. § 6312

Access by Military Recruiters:

Military recruiters will have access to all secondary pupils' names, addresses and phone listings unless a parent/guardian requests that such information not be released without the prior written consent of the parent/guardian. 10 U.S.C. § 503, 20 U.S.C. §7908, 34 C.F.R. § 200.61.

Model Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA):

PPRA affords parents/guardians of elementary and secondary students certain rights regarding the conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include, but are not limited to, the right to:

A. Consent before pupils are required to submit to a survey that concerns one or more of the following "protected areas" of information if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED):

1. Political affiliations or beliefs of the student or student's parent;
2. Mental or psychological problems of the student or student's family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or student's parent; or
8. Income, other than as required by law to determine program eligibility.

B. Receive notice and an opportunity to opt a student out of:

1. Any other protected information survey, regardless of funding;
2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
3. Activities involving collection, disclosure, or use of personal information collected from students for marketing or to sell or otherwise distribute the information to others. (This does not apply to the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions.)

C. Inspect, upon request and before administration or use:

1. Protected information surveys of students and surveys created by a third party;
2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
3. Instructional material used as part of the educational curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law. Board policies regarding these rights may be obtained from the school district or county office.

Parents/guardians who believe their rights have been violated under this section may file a complaint with:

Family Policy Compliance Office
 U.S. Department of Education
 400 Maryland Avenue, S.W.
 Washington, D.C. 20202-5920

20 U.S.C. § 1232h.



ROCKLIN UNIFIED SCHOOL DISTRICT STUDENT USE OF TECHNOLOGY / INTERNET SAFETY ACCEPTABLE USE AGREEMENT 2018-2019

Please read this document carefully before agreeing to these terms:

All Rocklin Unified School District students are required to sign the Student Use of Technology/Internet Safety Acceptable Use Agreement prior to accessing technology resources and to abide by the terms and conditions of all applicable Board Policies and corresponding Administrative Regulations, including but not limited to: 1113, 5131, 5137, 6163.4. All Board Policies are available on the District website. A reference for this agreement can be found at: <http://www.rocklinusd.org/aup>.

The Board of Trustees does not authorize the use of any computer equipment, network services, and online resources that are not conducted strictly in compliance with this agreement and supporting policies. **Your signature on this document indicates that you have read the terms and conditions carefully, understand their significance, and agree to act responsibly.**

The Board of Trustees believes that the use of computing devices in the learning environment, whether District owned or personal (Bring Your Own Device), and access to online content via the Internet offer valuable learning resources for students and staff. The District goal in providing these resources is to promote educational excellence in schools by facilitating learning through collaboration, innovation, communication, access to knowledge and information, digital citizenship and responsible use.

Technical limitations: **All network and Internet access at District facilities, regardless if the device is District owned or personal (BYOD), will be content filtered for appropriate educational use.** The District makes careful and reasonable efforts to filter harmful content from students and that technology resources are used primarily for activities that support learning objectives. However, Internet content filtering is not an exact science and parents/guardians are advised that on occasion through intended use, or through deliberate and determined actions, a user may be able to gain access to content and services on the Internet which the District has not intended for educational purposes, may be considered inappropriate, offensive, or controversial. Parents/Guardians are also advised that the District is not able to censor all communications on the Internet, nor control or filter content accessed by personal devices that utilize wireless carrier data networks. Parents/Guardians assume this risk by consenting to allow their students to participate in the use of computing devices and online services for the intended purpose of enhancing and accelerating learning.

Network access and Internet use is a privilege, not a right. Students who violate or disregard this agreement and applicable regulations may have their use privileges suspended or revoked and may be subject to other disciplinary actions. All users granted access to the Rocklin Unified School District data network assume personal responsibility and liability, both civil and criminal, for uses not authorized by this agreement and district policy.

GENERAL RESPONSIBILITIES & DIGITAL CITIZENSHIP

As a user of the Rocklin USD network and technology resources:

1. I will use technology resources safely, responsibly, and primarily for academic purposes only (projects, homework and related school functions).
2. I will follow instructions, respect guidelines, and use technology resources in the classroom as directed by my teacher.
3. I will not use technology to do anything harmful, illegal, or unethical.
4. I will not share personally identifiable information about self and others (unless under teacher direction for instructional purposes only).
5. I will not make or publish (post) harmful, derogatory, obscene, inappropriate, disruptive comments, harass, intimidate, or bully others via social media or other online methods.
6. I will protect the integrity of technology I use, or that is used by others (District/school equipment, programs, and services).
7. I will assist in keeping the Rocklin USD network free from viruses, disruption, or other malicious attacks by refraining from opening attachments from unknown sources, downloading and/or installing unauthorized

software on District devices, possession and use of malicious software on personal devices (BYOD), and being alert to warnings.

8. If I have been issued an individual Rocklin USD network account, I will be the sole user of it. I will protect my account by not giving out my password and I will report any suspected misuse of my account immediately to the appropriate teacher or administrator.
9. I will not manipulate the data or files of other users, or interfere with other users' ability to use technology resources.
10. I will not attempt to bypass security measures, including but not limited to the Internet content filter or by deliberately disguising my identity through the use of anonymizers or proxies.
11. I will report any known misuse of technology or network resources to the appropriate teacher, administrator, or the District Office.
12. I will follow all applicable copyright laws. I understand that inappropriately copying or misusing other people's work may be considered plagiarism. Likewise, any work that I create through the use of the Rocklin USD technology is my own property, yet it is subject to all of the guidelines in this policy.
13. I understand that Rocklin USD, or its schools, does not assume responsibility for the accuracy or reliability of information obtained through Internet research and access.
14. I understand that developing digital literacy skills is a learning process that requires teacher and parent guidance plus my own responsible use.
15. I will be prepared to be held accountable for my actions (and the loss of privileges and consequences resulting from violation).
16. I understand that the school/district is in no way responsible for repairing or replacing damaged or stolen personal property (devices or related technology equipment).
17. I understand that I will be held financially responsible for any damage, loss, or vandalism to school/district property (devices or related technology equipment).

STUDENT USE OF TECHNOLOGY / INTERNET SAFETY ACCEPTABLE USE AGREEMENT

Student Name _____ Grade _____ School _____

As the parent/guardian, I have read and discussed with my student the Student Use of Technology/Internet Safety Acceptable Use Agreement. I understand that network and Internet access is intended for educational purposes. I hereby give permission for my student to use the District's network and technology resources and certify that the information contained on this form is correct.

Signature of Parent/Guardian _____ Date _____

Signature of Student _____ Date _____

PLEASE COMPLETE AND RETURN THIS AGREEMENT TO THE SCHOOL



ROCKLIN UNIFIED SCHOOL DISTRICT DISCLOSURE OF STUDENT INFORMATION 2018-2019

The District will, at times, release student information to outside organizations/vendors, for specific limited purposes, and with the required safeguards for confidentiality and information security, as required by Education Code §49073 §49076, California Business and Professionals Code section 22584 (Student Online Personal Information Protection Act), the Family Educational Rights and Privacy Act of 2001 (20 U.S.C. Sec.1232g), state law, and Board Policy. Such purposes include: developing, validating or administering tests; improving instruction; administering student aid programs; legitimate research purposes; school purposes to educational agencies authorized by the District; and when required by law. Examples of specific purposes include: demographic projections for budgeting and proper staffing, services that clearly enhance the educational/school experience such as yearbook, photography, academic assessments, electronic course delivery, supplemental curriculum/materials, college and career planning and recruiting, electronic transcript services, financial assistance programs, nutrition services, and collecting on-line payments and processing, etc. Specific student information/data includes, but may not be limited to: Student identification number, name, grade level, program status/participation, course completion, and ethnicity.

The outside organization/vendor will give written assurance that the pupil-related information it receives from the school district shall be destroyed/deleted when no longer needed for the purposes for which it was obtained, AND the organization and all of its employees/representatives will not permit access to any student information/records by any other persons, agency or organization, except as allowed under the Family Educational Rights and Privacy Act of 2001 (20 U.S.C. Sec.1232g) and state law, without written consent of the student's parent/guardian.

Rocklin USD

Board Policy

Sexual Harassment

BP 5145.7

Students

The Board of Trustees is committed to maintaining an educational environment that is free from harassment and discrimination. The Board prohibits sexual harassment of students by other students, employees, or other persons, at school or at school-sponsored or school-related activities. The Board also prohibits retaliatory behavior or action against any persons who complain, testify, assist, or otherwise participate in district complaint processes.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 1312.3 - Uniform Complaint Procedures)

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

Instruction/Information

The Superintendent or designee shall ensure that all district students receive age-appropriate instruction and information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same sex
2. A clear message that students do not have to endure sexual harassment.
3. Encouragement to report observed instances of sexual harassment, even where the victim of the harassment has not complained
4. Information about the district's procedure for investigating complaints and the person(s) to whom a report of sexual harassment should be made

(cf. 5131.5 - Vandalism, Theft and Graffiti)

(cf. 5137 - Positive School Climate)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)

Complaint Process

Any student who feels that he/she is being or has been sexually harassed by a school employee, another student, or a non-employee on school grounds or at a school-related activity (e.g., a visiting athlete or coach) shall immediately contact his/her teacher or any other employee. An

employee who receives such a complaint shall report it in accordance with administrative regulation.

(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 5141.4 - Child Abuse Prevention and Reporting)

The Superintendent or designee shall ensure that any complaints regarding sexual harassment are immediately investigated in accordance with administrative regulation. When the Superintendent or designee has determined that harassment occurred, he/she shall take prompt, appropriate action to end the harassment and to address its effects on the victim.

Disciplinary Actions

Any student who engages in sexual harassment of anyone at school or at a school-sponsored or school-related activity is in violation of this policy and shall be subject to disciplinary action. For students in grades 4-12, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account.

(cf. 5131 - Conduct)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

Confidentiality and Record-Keeping

All complaints and allegations of sexual harassment shall be kept confidential except as necessary to carry out the investigation or take other subsequent necessary action. (5 CCR 4964)

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)
(cf. 5125 - Student Records)

The Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the district to monitor, address, and prevent repetitive harassing behavior in the schools.

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

48900 Grounds for suspension or expulsion

48900.2 Additional grounds for suspension or expulsion; sexual harassment

48904 Liability of parent/guardian for willful student misconduct

48980 Notice at beginning of term

CIVIL CODE

51.9 Liability for sexual harassment; business, service and professional relationships

1714.1 Liability of parents/guardians for willful misconduct of minor

GOVERNMENT CODE

12950.1 Sexual harassment training

CODE OF REGULATIONS, TITLE 5

4600-4687 Uniform Complaint Procedures

4900-4965 Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

1681-1688 Title IX, discrimination

UNITED STATES CODE, TITLE 42

1983 Civil action for deprivation of rights

2000d-2000d-7 Title VI, Civil Rights Act of 1964

2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended

CODE OF FEDERAL REGULATIONS, TITLE 34

106.1-106.71 Nondiscrimination on the basis of sex in education programs

COURT DECISIONS

Donovan v. Poway Unified School District, (2008) 167 Cal.App.4th 567

Flores v. Morgan Hill Unified School District, (2003, 9th Cir.) 324 F.3d 1130

Reese v. Jefferson School District, (2001, 9th Cir.) 208 F.3d 736

Davis v. Monroe County Board of Education, (1999) 526 U.S. 629

Gebser v. Lago Vista Independent School District, (1998) 524 U.S. 274

Oona by Kate S. v. McCaffrey, (1998, 9th Cir.) 143 F.3d 473

Doe v. Petaluma City School District, (1995, 9th Cir.) 54 F.3d 1447

Management Resources:

OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Sexual Harassment: It's Not Academic, September 2008

Revised Sexual Harassment Guidance, January 2001

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights:

<http://www.ed.gov/about/offices/list/ocr/index.html>

Policy ROCKLIN UNIFIED SCHOOL DISTRICT

adopted: May 6, 2009 Rocklin, California

Rocklin USD

Board Policy

Parent Involvement

BP 6020

Instruction

The Board of Trustees recognizes that parents/guardians are their children's first and most influential teachers and that sustained parental involvement in the education of their children contributes greatly to student achievement and a positive school environment. The Superintendent or designee shall work with staff and parents/guardians to develop meaningful opportunities at all grade levels for parents/guardians to be involved in district and school activities; advisory, decision-making, and advocacy roles; and activities to support learning at home.

(cf. 0420 - School Plans/Site Councils)
(cf. 0420.1 - School-Based Program Coordination)
(cf. 0420.5 - School-Based Decision Making)
(cf. 0520.1 - High Priority Schools Grant Program)
(cf. 0520.2 - Title I Program Improvement Schools)
(cf. 1220 - Citizen Advisory Committees)
(cf. 1230 - School-Connected Organizations)
(cf. 1240 - Volunteer Assistance)
(cf. 1250 - Visitors/Outsiders)

Parents/guardians shall be notified of their rights to be informed about and to participate in their children's education and of the opportunities available to them to do so.

(cf. 5020 - Parent Rights and Responsibilities)
(cf. 5145.6 - Parental Notifications)

The Superintendent or designee shall regularly evaluate and report to the Board on the effectiveness of the district's parent involvement efforts, including, but not limited to, input from parents/guardians and school staff on the adequacy of parent involvement opportunities and barriers that may inhibit parent/guardian participation.

(cf. 0500 - Accountability)

Title I Schools

Each year the Superintendent or designee shall identify specific objectives of the district's parent involvement program for schools that receive Title I funding. He/she shall ensure that parents/guardians are consulted and participate in the planning, design, implementation, and evaluation of the parent involvement program. (Education Code 11503)

(cf. 6171 - Title I Programs)

The Superintendent or designee shall ensure that the district's parent involvement strategies are jointly developed with and agreed upon by parents/guardians of students participating in Title I programs. Those strategies shall establish expectations for parent involvement and describe how the district will carry out each activity listed in 20 USC 6318. (20 USC 6318)

The Superintendent or designee shall consult with parents/guardians of participating students in the planning and implementation of parent involvement programs, activities, and regulations. He/she also shall involve parents/guardians of participating students in decisions regarding how the district's Title I funds will be allotted for parent involvement activities. (20 USC 6318)

(cf. 3100 - Budget)

The Superintendent or designee shall ensure that each school receiving Title I funds develops a school-level parent involvement policy in accordance with 20 USC 6318.

Non-Title I Schools

The Superintendent or designee shall develop and implement strategies applicable to each school that does not receive federal Title I funds to encourage the involvement and support of parents/guardians in the education of their children, including, but not limited to, strategies describing how the district and schools will address the purposes and goals described in Education Code 11502. (Education Code 11504)

Legal Reference:

EDUCATION CODE

11500-11506 Programs to encourage parent involvement

48985 Notices in languages other than English

51101 Parent rights and responsibilities

64001 Single plan for student achievement

LABOR CODE

230.8 Time off to visit child's school

UNITED STATES CODE, TITLE 20

6311 Parental notice of teacher qualifications and student achievement

6312 Local educational agency plan

6314 Schoolwide programs

6316 School improvement

6318 Parent involvement

CODE OF FEDERAL REGULATIONS, TITLE 28

35.104 Definitions, auxiliary aids and services

35.160 Communications

Management Resources:

CSBA PUBLICATIONS

Parent Involvement: Development of Effective and Legally Compliant Policies, Governance and Policy Services Policy Briefs, August 2006

STATE BOARD OF EDUCATION POLICIES

89-01 Parent Involvement in the Education of Their Children, rev. 1994

U.S. DEPARTMENT OF EDUCATION NON-REGULATORY GUIDANCE

Parental Involvement: Title I, Part A, April 23, 2004

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Family, School, Community Partnerships:
<http://www.cde.ca.gov/ls/pf>

California Parent Center: <http://parent.sdsu.edu>

California State PTA: <http://www.capta.org>

National Coalition for Parent Involvement in Education: <http://www.ncpie.org>

National PTA: <http://www.pta.org>

No Child Left Behind: <http://www.ed.gov/nclb>

Parent Information and Resource Centers: <http://www.pirc-info.net>

Parents as Teachers National Center: <http://www.parentsasteachers.org>

U.S. Department of Education: <http://www.ed.gov>

Policy ROCKLIN UNIFIED SCHOOL DISTRICT

adopted: November 15, 2006 Rocklin, California

Rocklin Unified School District

2615 Sierra Meadows Drive • Rocklin, CA 95677

Phone • (916) 624-2428 Fax • (916) 624-7246



Roger Stock, Superintendent
Kathleen Pon, Deputy Superintendent

Barbara Patterson, Deputy Superintendent
Colleen Slattery, Assistant Superintendent

August 15, 2018

Dear Parent or Guardian,

The Healthy Schools Act of 2000 (AB2260) was signed into law September 2000 and requires that all schools provide parents or guardians of students with annual written notification of expected pesticide use on school sites. The notification will identify the active ingredient or ingredients in each pesticide product. Information on pesticides and pesticide use can be obtained at the following internet address: (<http://www.cdpr.ca.gov>).

Parents or Guardians may request prior notification of individual pesticide applications at the school site. Registrants shall receive notification of at least 24 hours prior to application. If you would like to be notified each time the district applies pesticides or have any questions concerning AB2260, please contact the Rocklin Unified School District Maintenance and Operations office at (916) 624-5771. Rocklin Unified School District's Integrated Pest Management (IPM) Plan can be located at the District's website (www.rocklinusd.org) under the Maintenance and Operations/Grounds Department.

Sincerely,

Jim Gordon
Assistant Director of Facilities and Maintenance
Rocklin Unified School District

The following is a list of pesticide products that may be used over the 2018-2019 school year:

3336 WP EPA Reg. No. 1001-63 Active Ingredient: Thiophanate-methyl 46.0% *applied as a fungicide	Dimension 270-G EPA Reg. No. 7001-375 Active Ingredient: Dithiopyr 0.27% *applied for pre-emergence weed control
Round-up Pro Max EPA Reg. No. 524-579 Active Ingredient: Glyphosate 48.7% *applied for week control	Merit 2F EPA Reg. No. 432-1312 Active Ingredient: Imidacloprid 21.4% *applied for insect control
Speed Zone Southern EPA Reg. No. 2217-835 Active Ingredient: Carfentrazone-ethyl, 2,4-D 2-ethyl hexyl ester 14.36% *applied for broadleaf control	Pendulum Aqua Cap EPA Reg. No. 241-416 Active ingredient: pendimethalin:N1-ethylprop *applied for pre-emergence weed control

<p>Tempo SC Ultra EPA Reg. No. 432-1363 Active Ingredient: Cyfluthrin 20.0% *applied for insect control</p>	<p>Termidor SC EPA Reg. No. 7969-210 Active Ingredient: Fipronil:5 amino 1H Pyrazole 3-carbonitrile – 9.1% *applied for insect control</p>
<p>Trimec Plus EPA Reg. No.2217-709 Active Ingredient: Dimethylamine *applied for weed control</p>	<p>Atrimmec EPA Reg. No. 2217-776 Active Ingredient: Dikegulac-sodium *applied for weed control</p>
<p>Surflan AS EPA Reg. No. 70506-43 Active Ingredient: Oryzalin *applied for weed control</p>	<p>Dimension Ultra WP EPA Reg. No. 62719-445 Active Ingredient: Dithiopr *applied for weed control</p>
<p>Contra Blox EPA Reg. No. 12455-79 Active ingredient: Bromadiolone *used for rodent control *used in locking bait boxes only</p>	<p>Safari 20 SG EPA Reg. No. 33657-16-59639 Active ingredient: Dinotefuran *applied for insect control</p>
<p>SP 857 Blast'Em Wasp and Hornet Killer EPA Reg. No. 67603-11-64695 Active ingredient: Tetramethrin .10%, Permethrin .25%, Piperonyl Butoxide .50% *applied for insect control</p>	

ROCKLIN UNIFIED SCHOOL DISTRICT
TK-12 School Calendar for 2018-2019

 First Day of School

 Minimum Day - See Detail on Right for Grade Level(s)

 School Not in Session*

 Last Day of School & Minimum Day

***Please schedule family vacations
and trips during days when
school is not in session.**

AUGUST				
M	T	W	T	F
		15	16	17
20	21	22	23	24
27	28	29	30	31

SEPTEMBER				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

OCTOBER				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

NOVEMBER				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

DECEMBER				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

JANUARY				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

FEBRUARY				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	

MARCH				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

APRIL				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

MAY				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

JUNE				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

August 2018

15 First Day of School

September 2018

3 No School -- Labor Day

October 2018

8 No School -- Staff Development Day

November 2018

2 Grade TK-6 Minimum Day -- Conference/Grade Preparation

9-16 Grade TK-6 Minimum Days -- Parent/Teacher Conferences

12 No School -- Veterans Day Observed

19-23 No School -- Thanksgiving Break

December 2018

19-20 Grade 9-12 Minimum Day - End of High School First Semester

20 Grade TK-6 & 7-8 Minimum Day -- Winter Break

21-31 No School -- Winter Break Part 1

January 2019

1 No School -- New Year's Day Observed

1-4 No School -- Winter Break Part 2

21 No School -- Martin Luther King Day

February 2019

18 No School -- President's Day (Lincoln)

19, 20, 21 No School -- Presidents Week

22 No School -- President's Day (Washington)

March 2019

4 Grade TK-6 Minimum Day: Conf./Grade Prep

11-15 Grade TK-6 Minimum Day- Parent/Teacher Conf.

April 2019

15-19 No School -- Spring Break

22 No School -- Staff Development Day

May 2019

9 Grade 7-8 Minimum Day--Middle School Open Houses

16 Grade TK-6 Minimum Day - Elementary School Open Houses

20 Grade TK-6 Minimum Day -- Conference/Grade Preparation

27 No School -- Memorial Day

June 2019

5-6 Grade 9-12 Minimum Day - High School End of Semester

6 Grade TK-12 Minimum Day -- **Last Day of School**

6 Middle School Promotional Activities (day)

5 VHS & RICA Graduation

6 WHS Graduation

7 RHS Graduation

17 Summer School Begins

Professional Learning Community Team Meetings/Articulation Days:
 All Mondays: Grades TK-12 (except Minimum Days)

Interdistrict Attendance Permits (requests to attend a school outside of RUSD)

Interdistrict Applications and supporting documentation may be emailed to amcmillen@rocklin.k12.ca.us or faxed to 916-630-4894

The District has established a process to evaluate requests for students who reside in our District but are requesting to attend school in another district. This process is called an Interdistrict Transfer Permit. The permit must be approved by both districts in order to allow the student to enroll. Students currently attending another district on a previously approved Interdistrict Attendance Permit will continue to be approved on an annual basis by the district of residence (renewal).

Use the Rocklin Unified School District Application for Interdistrict Attendance Permit if you are a resident of Rocklin and wish to transfer to a different school district. If you reside in another district and wish to transfer to a Rocklin school, you will start the process at your district of residence.

The Superintendent or designee may approve Interdistrict Attendance Permits for the following reasons:

1. To meet the child care needs of the student. Such students may be allowed to continue to attend district schools only as long as they continue to use a child care provider within district boundaries
2. To meet the student's special mental or physical health needs as certified by a physician, school psychologist, or other appropriate school personnel, with concurrence from the district (cf. 6159 - Individualized Education Program)
3. When the student has a sibling attending school in the receiving district, to avoid splitting the family's attendance
4. To allow the student to complete a school year when his/her parents/guardians have moved out of the district during that year
5. To allow the student to remain with a class graduating that year from an elementary, middle, or senior high school
6. To allow a high school senior to attend the same school he/she attended as a junior, even if his/her family moved out of the district during the junior year
7. When the parent/guardian provides written evidence that the family will be moving into the district in the immediate future and would like the student to start the year in the district
8. When the student will be living out of the district for one year or less
9. To participate in a special academic program not offered in the district of residence
10. To provide a change in school environment for reasons of personal and social adjustment

11. When recommended by the School Attendance Review Board or by county, child welfare, probation, or social service agency staff in documented cases of serious home or community problems which make it inadvisable for the student to attend the school of residence.

12. When the parent/guardian has provided proof of employment within the district boundaries.
(cf.5111.12 – Residency Based on Parent/Guardian Employment)

13. Other reasons not included on the Interdistrict Attendance Permits

Interdistrict Attendance Permits shall not be required for students enrolling in a regional occupational center or program. (Education Code 52317)

Every Interdistrict Attendance Permit shall stipulate the terms and conditions under which the permit may be revoked. (Education Code 46600).

Examples of conditions that may result in revocation include falsification of information stated on the permit application, unsatisfactory attendance, continual disruption, or poor academic achievement.

The Interdistrict Attendance Permit may also be revoked when behavior, grades and/or attendance issues warrant a return to the school of attendance. This decision is the responsibility of the principal/designee and that decision is final.

Each Interdistrict Attendance Permit shall stipulate the terms and conditions established by both districts under which Interdistrict Attendance shall be permitted, denied, or revoked, and any standards for reapplication. (Education Code 46600)

Existing Interdistrict Attendance Permits shall not be rescinded for students entering grade 11 or 12 in the subsequent school year. (Education Code 46600)

The Superintendent or designee may deny initial requests for RUSD Interdistrict Attendance Permits if school facilities are overcrowded at the relevant grade level or based on other considerations that are not arbitrary. If the district designates a school site to be impacted because of enrollment capacity, other alternatives will be offered to the student.

RUSD employees at that site who have children attending on Interdistrict Attendance Permits will have priority for enrollment only after students who are residents of that attendance area. RUSD employees within the district who have children attending on Interdistrict Attendance Permits will be asked to choose other alternatives. RUSD employees who work at that site but who are hired after the school is declared impacted will be asked to choose other alternatives. (AR 5111.12 Residency based on Parent/Guardian Employment)

Within 30 days of a request for an Interdistrict Attendance Permit, the Superintendent or designee shall notify parents/guardians of a student who is denied Interdistrict Attendance regarding the process for appeal to the County Board of Education as specified in Education Code 46601. (Education Code 46601)
(cf. 5145.6 - Parental Notifications)

Students who are under consideration for expulsion or who have been expelled may not appeal Interdistrict Attendance Permit denials or decisions while expulsion proceedings are pending, or during the term of the expulsion. (Education Code 46601) (cf. 5119 - Students Expelled from Other Districts) (cf. 5144.1 - Suspension and Expulsion/Due Process)

Transportation

The district shall not provide transportation outside the school's attendance area. However, upon request, the Superintendent or designee may authorize transportation for students living outside the attendance area to and from designated bus stops within the attendance area if space is available. Priority for such transportation shall be based on demonstrated financial need.

Special Education Students

Interdistrict Attendance Permits for students identified for special education must be reviewed by the student's IEP team to determine if the request is related to the student's disability and if the Interdistrict Attendance Permit is necessary for the student to benefit from special education services. If it is determined that the request is not related to the student's special education program, the request shall be considered parental choice and, as such, is subject to Board policy regulations. A representative from the requested district of choice must attend the IEP to verify placement availability and determine if a Free Appropriate Public Education (FAPE) can be provided at the district of choice.

Updated June 2016



APPLICATION FOR INTERDISTRICT ATTENDANCE PERMIT

TODAY'S DATE _____
 For Current School Year 20___ – 20___
 For Next School Year 20___ – 20___
 New Applicant Renewal

Please Complete One Form Per Child Out of County Placer County Schools
Resident District: ROCKLIN UNIFIED SCHOOL DISTRICT (RUSD) School _____
Last School Attended: _____
Requested District: _____ School _____

Is your child receiving **SPECIAL EDUCATION** or other services? Yes No
If yes, which services (Please check one or more)
 Special Day Class Resource Specialist Pgm Speech & Language Adaptive Phys. Ed. 504 Plan
 Other _____

Is this student currently under an expulsion order? Yes No (If yes, from which school/district?) _____

Student's Name _____ Date of Birth _____

Current Grade: _____ (2017/2018) Grade Next Year: _____ (2018/2019)

Physical Address _____
Street / P.O. Box City Zip Code

Mailing Address _____
Street / P.O. Box City Zip Code

Parent/Guardian Email Address: _____

Parent/Guardian Phone: Home _____ Cell _____ Work _____

Interdistrict Attendance Permits may be approved for the following reasons: (Please Check One Box)

- (1) To meet a child's special mental or physical health needs as prescribed by a physician, school psychologist, or other appropriate school personnel, with concurrence from RUSD.
- (2) When the student has a sibling(s) attending school in another district. Sibling Name(s) _____
- (3) To allow a student to continue in his/her current school
- (4) When the parent/guardian provides written evidence that the family will be moving to a new district in the immediate future and would like the student to start the year in that district.
- (5) To participate in a specialized academic program not offered in RUSD. (Attach supportive documentation)
- (6) Employment. (Attach supportive documentation, ie pay stub, work ID, note from etc)
- (7) To address the childcare needs of the student in grades TK-8. (Attach supportive documentation)
- (8) Other reasons. (Attach supportive documentation)

Terms and Conditions/Standards of Interdistrict Attendance Permit Agreement

1. This application form must be submitted by any deadline established in each district's policy/regulation. Failure to submit an application by this deadline is good cause for denial.
2. Interdistrict transfer students must annually reapply to both districts. The re-application must be approved by both districts in order for students to continue attending school in the district of enrollment.
3. Any false or misleading information provided to support a request may be grounds to deny, revoke or not renew a permit.
4. The terms and conditions to approve or deny an initial request are included in the board policy/regulation of each district but may include space availability, enrolling siblings in the same district and/or allowing students to complete a school year. The decision whether to approve or deny an initial request will be made by each district in accordance with its policy/regulation.
5. The standards for reapplication are included in the board policy/regulation of each district but may include space availability, district resources, and the enrollment and/or participation in the requested educational program. The decision to renew an existing permit will be made by each district in accordance with its policy/regulation.
6. The terms and conditions for revocation of an existing permit are included in the board policy/regulation of each district but may include violation of district and/or school rules, and/or failure to demonstrate acceptable academic performance, attendance and/or behavior. Any decision to revoke a permit may be made by each district in accordance with its policy/regulation.
7. Transportation to and from school is the responsibility of the parent/guardian.
8. Student athletes must check the CIF eligibility rules before submitting their application.
9. No financial obligation shall be incurred by the district of residence for services rendered under this permit.

Upon the full execution of this application form, the terms and conditions/standards listed in 1-9 above will form the Interdistrict Attendance Permit agreement between the districts. By signing this agreement you acknowledge that you have read the information above and failure to provide all the required documentation will result in the denial of your Interdistrict Attendance Permit.

Parent/Guardian (print name)

Parent/Guardian Signature

For Rocklin Unified School District Office Use Only

Granted **Denied**

Rocklin Unified School District Date
Superintendent or Designee Signature

For Requested District Office Use Only

Granted **Denied**

Requested District Date
Superintendent or Designee Signature

Form may be returned to RUSD via fax: 916-630-4894 or email: amcmillen@rocklinusd.org

**U.S. Department of Education
Office of Indian Education
Washington, DC 20202
TITLE VI ED 506 INDIAN STUDENT ELIGIBILITY CERTIFICATION FORM**

Parent/Guardian: This form serves as the official record of the eligibility determination for each individual child included in the student count. You are not required to complete or submit this form. However, if you choose not to submit a form, your child cannot be counted for funding under the program. **This form should be kept on file and will not need to be completed every year.** Where applicable, the information contained in this form may be released with your prior written consent or the prior written consent of an eligible student (aged 18 or over), or if otherwise authorized by law, if doing so would be permissible under the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, and any applicable state or local confidentiality requirements.

STUDENT INFORMATION

Name of the Child _____ Date of Birth _____ Grade _____
(As shown on school enrollment records)

Name of School _____

TRIBAL ENROLLMENT

Name of the individual with tribal enrollment: _____
(Individual named must be a descendent in the first or second generation)

The individual with tribal membership is the: _____ Child _____ Child's Parent _____ Child's Grandparent

Name of tribe or band for which individual above claims membership: _____

The Tribe or Band is (select only one):

- _____ Federally Recognized
- _____ State Recognized
- _____ Terminated Tribe (Documentation required. Must attach to form)
- _____ Member of an organized Indian group that received a grant under the Indian Education Act of 1988 as it was in effect October 19, 1994. (Documentation required. Must attach to form)

Proof of enrollment in tribe or band listed above, as defined by tribe or band is:

A. Membership or enrollment number (if readily available) _____ OR

B. Other Evidence of Membership in the tribe listed above (describe and attach) _____

Name and address of tribe or band maintaining enrollment data for the individual listed above:

Name _____ Address _____

City _____ State _____ Zip Code _____

ATTESTATION STATEMENT

I verify that the information provided above is accurate.

Name Parent/Guardian _____ Signature _____

Address _____ City _____ State _____ Zip Code _____

Email Address _____ Date _____

INSTRUCTIONS FOR THE ED 506 FORM

FOR APPLICANTS:

PURPOSE: To comply with the requirements in 20 USC 7427(a), which provides that: "The Secretary shall require that, as part of an application for a grant under this subpart, each applicant shall maintain a file, with respect to each Indian child for whom the local educational agency provides a free public education, that contains a form that sets forth information establishing the status of the child as an Indian child eligible for assistance under this subpart, and that otherwise meets the requirements of subsection (b)".

MAINTENANCE: A separate ED 506 form is required for each Indian child that was enrolled during the count period. A new ED 506 form does **NOT** have to be completed each year. All documentation must be maintained in a manner that allows the LEA to be able to discern, for any given year, which students were enrolled in the LEA's school(s) and counted during the count period indicated in the application.

FOR PARENTS/GUARDIANS:

DEFINITION: Indian means an individual who is (1) A member of an Indian tribe or band, as membership is defined by the Indian tribe or band, including any tribe or band terminated since 1940, and any tribe or band recognized by the State in which the tribe or band resides; (2) A descendant of a parent or grandparent who meets the requirements described in paragraph (1) of this definition; (3) Considered by the Secretary of the Interior to be an Indian for any purpose; (4) An Eskimo, Aleut, or other Alaska Native; or (5) A member of an organized Indian group that received a grant under the Indian Education Act of 1988 as it was in effect on October 19, 1994.

STUDENT INFORMATION: Write the name of the child, date of birth and school name and grade level.

TRIBAL ENROLLMENT INFORMATION: Write the name of the individual with the tribal membership. Only one name is needed for this section, even though multiple persons may have tribal membership. Select only one name: either the child, child's parent or grandparent, for whom you can provide membership information.

Write the name of the tribe or band of Indians to which the child claims membership. The name does not need to be the official name as it appears exactly on the Department of Interior's list of federally-recognized tribes, but the name must be recognizable and be of sufficient detail to permit verification of the eligibility of the tribe. Check only one box indicated whether it is a Federally Recognized, State Recognized, Terminated Tribe or Organized Indian Group. If Terminated Tribe or Organized Indian Group is elected, additional documentation is required and must be attached to this form.

- **Federally Recognized-** an American Indian or Alaska Native tribal entity limited to those indigenous to the U.S. The Department of Interior maintains a list of federally-recognized tribes, which OIE can provide you upon request.
- **State Recognized-** an American Indian or Alaska Native tribal entity that has recognized status by a State. The U.S. Department of Education does not maintain a master list. It is recommended that you use official state websites only.
- **Terminated Tribe-**a tribal entity that once had a federally recognized status from the United States Department of Interior and had that designation terminated.
- **Organized Indian Group-** Member of an organized Indian group that received a grant under the Indian Education Act of 1988 as it was in effect October 19, 1994.

Write the enrollment number establishing the membership of the child, if readily available, or other evidence of membership. If the child is not a member of the tribe and the child's eligibility is through a parent or grandparent, either write the enrollment number of the parent or grandparent, or provide other proof of membership. Some examples of other proof of membership may include: affidavit from tribe, CDIB card or birth certificate. Write the name and address of the organization that maintains updated and accurate membership data for such tribe or band of Indians.

ATTESTATION STATEMENT: Provide the name, address and email of the parent or guardian of the child. The signature of the parent or guardian of the child verifies the accuracy of the information supplied.

The Department of Education will safeguard personal privacy in its collection, maintenance, use and dissemination of information about individuals and make such information available to the individual in accordance with the requirements of the Privacy Act.

PAPERWORK BURDEN STATEMENT According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1810-0021. The time required to complete this portion of the information collection per type of respondent is estimated to average: 15 minutes per Indian student certification (ED 506) form; including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U.S. Department of Education, Washington, D.C. 20202-4651. If you have comments or concerns regarding the status of your individual submission of this form, write directly to: Office of Indian Education, U.S. Department of Education, 400 Maryland Avenue, S.W., LBJ/Room 3W203, Washington, D.C. 20202-6335. OMB Number: 1810-0021 Expiration Date: 02/29/2020.

**TITLE VI INDIAN EDUCATION PROGRAM
2018-2019 SCHOOL YEAR**

Dear Parent or Guardian:

Placer County Office of Education (PCOE), in partnership with public school districts within Placer County, facilitates the Title VI Indian Education Program. This program provides academic assessment and supports to children of Native American descent who attend public schools in Placer County. In addition, PCOE's Indian Education Program offers cultural and educational resources and referrals.

Enclosed you will find a flyer with a brief description of the program as well as the Title VI Student Eligibility Certification form, commonly called the 506 form. This form is an official form provided by the U.S. Department of Education to identify Native American students. The amount of funding available for PCOE's Indian Education Program is determined by the total number of qualifying forms included with each year's grant application.

If your child is of Native American heritage, we are asking you to complete the enclosed form for each child attending public school in Placer County so that we may update our student database with the most current information. You may make as many copies of the form as necessary, providing it is on white paper and has the *Paperwork Burden Statement* on the back, or you may obtain additional forms by contacting your child's school. Return completed forms to your child's school; the school will then forward them to PCOE. Doing so will help ensure funding for our program and Native American students around the county. If you, your child or your child's grandparent possess a tribal membership or enrollment number, it is very important to include it. This sensitive information will not be used for any purpose other than the grant application.

If you have questions about completing the 506 form, please contact Ashley Serin, Program Manager, at 530-745-1331 or aserin@placercoe.k12.ca.us. Ashley can also assist you if you are interested in any of our Indian Education services or if you are interested in participating on our Parent Advisory Committee.

We greatly appreciate your participation in contributing to culturally appropriate supports and services for the Native American community in Placer County.

Sincerely,

Phillip J. Williams
Deputy Superintendent
Educational Services

PLACER COUNTY

For more information contact
Ashley Serin (530) 745-1331
aserin@placercoe.k12.ca.us

INDIAN EDUCATION PROGRAM

Grant Funded by the Office of Indian Education, Washington D.C.

BENEFITS FOR NATIVE AMERICAN STUDENTS

- Ability to receive weekly one-on-one academic support
- Updates on upcoming cultural and academic events
- Access to cultural and academic resources, including scholarships
- Connecting with a community of Native Americans throughout Placer County

Please complete a 506 form and submit to your school's front office. As these forms are the basis for our funding, every form received, including yours, makes a direct impact on our program's ability to support Native American students. The 506 form can be found at <https://goo.gl/bptR5J>.

Rocklin Unified School District

2615 Sierra Meadows Drive • Rocklin, CA 95677

Phone • (916) 624-2428 Fax • (916) 624-7246



Roger Stock, Superintendent
Kathleen Pon, Deputy Superintendent

Barbara Patterson, Deputy Superintendent
Colleen Slattery, Assistant Superintendent

August 1, 2018

Dear Parents/Guardians:

Your child is attending a school receiving Title I federal funds through the Elementary and Secondary Education Act (ESEA). This Federal law requires that parents be notified of their right to know the professional qualifications of their child's teacher(s) in core academic subject areas, including the following:

1. The type of state credential or license that the teacher holds. Some teachers will have a credential in a particular subject area, such as English or mathematics, and others will have a multiple subject credential, which allows them to teach a variety of subjects, such as in elementary schools.
2. The education level and subject area of the teacher's college degree(s). All teachers have a Bachelor of Arts/Science degree, and many teachers have graduate degrees.

In addition to the qualifications of the teacher, if a paraprofessional (instructional aide) provides your child services, you may also request information about his/her qualifications.

If you would like this information, please contact me at the Rocklin Unified School District office.

Sincerely,

Jordan White

Jordan White
Coordinator of State and Federal Programs
(916) 624-2428

Title I schools are Antelope Creek Elementary, Parker Whitney Elementary, Rock Creek Elementary, Rocklin Elementary, Spring View Middle School and Victory High School

ROCKLIN UNIFIED SCHOOL DISTRICT NUTRITION SERVICES DEPARTMENT

ATTENTION!

PLEASE READ!



IMPORTANT

CHANGES!!

NATIONAL SCHOOL BREAKFAST AND LUNCH PROGRAM

WELCOME BACK TO THE 2018-2019 SCHOOL YEAR!

Applications – We are pleased to announce that beginning Tuesday, July 31, 2018 the National School Breakfast and Lunch Program Free and Reduced-Price Meal Application online processing will be accessible through HeartlandApps.com. Please go to our [Nutrition Services website](#), to access the link or to download a printable version of the application for regular completion. They will also be available for pick up at the District Office, the main Nutrition Services Office, and at all school site offices when they open for the new school year. A request may be made, either by phone or by e-mail, for an application to be mailed to your home. Only one application is required per family and a completed application may be returned by mail or dropped off at any district site. An “after hours” drop box is available at our main location for your convenience. It will be processed and eligibility status will be available no later than 10 days after receipt at our link to [SchoolLunchStatus.com](#). If your child was not on the program last year and an application is not completed until after school has started you will have to pay full price for meals until it has been processed.

If your child was on the program last year in this district there is a thirty business day grace period at your old eligibility before you will lose benefits. If they were qualified in another district please contact our office for a transfer of benefits.

If you have any questions, please contact Lori Wing, Dept Secretary, at 916-624-1112 ext. 1 or lwing@rocklinusd.org.

Address for application pick up/drop off: RUSD Nutrition Services Dept. Office, 4090 Del Mar Ave Ste A, Rocklin, CA 95677

REMINDER: ACCEPTANCE IN THIS PROGRAM NO LONGER QUALIFIES STUDENTS FOR BUS PASSES! YOU MUST COMPLETE A TRANSPORTATION ‘INCOME’ APPLICATION. PLEASE CALL THEIR DEPARTMENT FOR FURTHER INFORMATION – (916)624-9106

Healthy Meals & Menus – Our goal is to continue to meet the needs of students through the National School Breakfast and Lunch Program by serving nutritious breakfast and lunches. Our entrees offer a wide variety of healthy choices which meet the standards for reducing overall fat, containing no trans fats and adding more whole grains. We also offer a garden bar daily at both breakfast and lunch with a variety of fresh and whole fruits, canned fruits and juices, as well as fresh and cooked vegetables for the students to choose from to help them learn to eat a well balanced meal. Our milk choices are 1% low fat white milk and non-fat chocolate milk. With up to 4 choices of fruit and/or vegetables and the entrée it makes a complete meal for both breakfast and lunch. Our Elementary menu is posted monthly online at our website or you can request a printed menu in the school office or from the cafeteria cashier. It shows all of the healthy and delicious choices students will have when they participate. Our Middle and High School weekly Breakfast, Lunch and A la Carte menus are posted online as well. We offer a variety of breakfast and lunch entrée choices daily and healthy snack and drink items to purchase.

Prices – Our meal prices are \$2.75 for lunch at the Elementary level with the qualifying reduced price of \$.40. Breakfast is \$1.75 and \$.30 reduced. Middle & High lunch is \$3.25 with the qualifying reduced price of \$.40. Breakfast is \$2.00 and \$.30 reduced. A half pint of milk is \$.50. Breakfast is available for a half hour before school at Antelope Creek, Parker Whitney and Rocklin Elementary Schools and at Spring View Middle School. At Rocklin and Whitney High Schools, breakfast is offered before school and also at mid-morning nutrition break.

Lunch Accounts – All students have a lunch account as soon as they are enrolled in the district. The elementary students come in by class and say their first and last name. Middle and high school students enter their permanent ID number on a pin pad and also say their first and last name. Student’s school photo appears for further verification. No overt identification of a student’s free or reduced eligibility is made. These are prepaid accounts and parents are encouraged to use them if their student is purchasing lunch to help the lines move smoothly and quickly. Online Payment is now available through [mySchoolBucks.com](#), accessed directly or through the link on our website. Cash or checks are also accepted daily in the school office. If received before 10 a.m. it will be posted to your student’s account by lunch that day. **No charging** is allowed at any level but elementary students will be served a complete meal upon request. If funds are not available on their account, we will contact the parent directly to ensure continued service. Auto Dialer phone and email messages will be sent as soon as the account is negative and direct phone calls and notices will be sent until payment is made. Applications for the Free and Reduced-Price Meal Program will be offered to the family if needed.



THANK YOU FOR YOUR PATRONAGE! WE LOOK FORWARD TO SERVING YOUR STUDENT(S)!!





NUTRITION SERVICES DEPARTMENT

4090 Del Mar Ave Ste A Rocklin, Ca 95677

(916) 624-1112

Chad Haase, Nutrition Services Director

We Look Forward to Serving Your Students Healthy and Nutritious
Breakfasts and Lunches This School Year!

Breakfast Prices: Regular \$1.75 Elementary / \$2.00 Secondary / Reduced \$.30 Both

Lunch Prices: Regular \$2.75 Elementary / \$3.25 Secondary / Reduced \$.40 Both

Meals include choice of entrée, 2 to 4 servings of fruits and/or veggies and a milk choice.

Elementary Breakfast Schools include: Antelope Creek, Parker Whitney & Rocklin Elementary

Secondary Breakfast Schools include: Spring View Middle, Rocklin High and Whitney High

Breakfast is served for a half hour before school starts and at morning break at High Schools.

FREE & REDUCED MEAL APPLICATIONS MUST BE COMPLETED EACH SCHOOL YEAR AND ARE AVAILABLE 2 to 3 WEEKS
PRIOR TO SCHOOL STARTING & ACCEPTED ANYTIME DURING THE YEAR!

*COMPLETE YOUR APPLICATION ONLINE direct AT heartlandapps.com

*CHECK YOUR APPROVAL STATUS & PRINT YOUR LETTER AT school lunchstatus.com

*DOWNLOAD A PRINTABLE VERSION AT rocklinusd.org. Choose Departments/Nutrition Services

*PAPER APPLICATIONS ARE AVAILABLE AT ALL DISTRICT LOCATIONS

ONLINE PAYMENT & ACCOUNT ACCESS IS NOW AVAILABLE!

*USE THIS FAST, EASY WAY TO PREPAY AND/OR MONITOR ACCOUNTS AT myschoolbucks.com

CASH OR CHECK PAYMENTS ARE ACCEPTED IN SCHOOL OFFICES AND LUNCH LINES DAILY!

Payments received in office by 10 a.m. are posted that day. A drop box & envelopes are available!

All elementary students will be served a complete meal upon request. If funds are not available on their account, Nutrition Services will contact the parent directly to ensure continued service.

Auto Dialer phone and email messages will be sent as soon as account is negative.

Direct phone calls and notices will be sent when no payment has been made.

Applications for the Free and Reduced Priced Meal Program will be offered.

FOR MORE INFORMATION ABOUT OUR PROGRAM, LINKS TO ONLINE APPS & PAYMENTS,
AND TO ACCESS THE MONTHLY MENUS PLEASE GO TO OUR WEBSITE AT:

[Nutrition Services](#)

IF YOU HAVE ANY QUESTIONS, PLEASE CALL 916-624-1112 ext 1

ROCKLIN UNIFIED SCHOOL DISTRICT

RE: Voluntary Participation Student Accident/Sickness Insurance 2018-19 School Year

Dear Parent/Guardian:

Your child's school **does not** provide medical insurance coverage for school accidents. This means that you are responsible for the medical bills if your child gets hurt during school activities. In order to help you, your school and thousands of others, participates in a program meant to give you a number of coverage options for your child. Details and an enrollment form are in the accompanying brochure.

Several benefit levels are offered. You can limit coverage to school related injuries only or opt for 24/7 protection. Also offered is a Student Sickness plan (most recommended if your child has no other health insurance), a long term dental accident plan and a pharmacy discount program for your entire family. Whether you are looking to fill in the "gaps" in other insurance or looking for primary coverage for your child, you will probably find an option to fit your needs. We strongly recommend the high option plans for students participating in interscholastic sports.

If your child does have other health coverage, student insurance may also be used to help pay those charges not covered by other insurance (i.e. deductibles and co-payments). While you can always use any doctor or hospital, the Student Sickness plan includes access to an extensive network of doctors and hospitals who have agreed to discount their charges. Seeking care through contracted providers may reduce your out-of-pocket costs, particularly if your child needs surgery or hospitalization.

Coverage can begin as early as May 1, 2018 in time for summer. As a student of a participating school, your child is eligible for enrollment in any of these programs at any time, however, you are encouraged to consider early enrollment to get maximum value from the plan(s) selected.

Please read your brochure carefully. If you have any questions, please call the plan administrator, Myers-Stevens & Toohey & Co., Inc., at (800) 827-4695, or (949) 348-0656. Bilingual representatives are available for parents who need assistance in Spanish.

In order to document that you have been notified of this student accident/sickness plan insurance, please sign and complete the top of this form and send it back to the school with your child immediately.

Sincerely,

Barbara L. Patterson
Associate Superintendent of Business

Please sign the Parent & Student Signature page.

Student Accident Insurance is Now More Important Than Ever!



School Year
2018-2019



Despite your best efforts to protect them, children get hurt and out-of-pocket expenses for medical care can be significant.

- *Is your child already covered?*
- *Does your plan have large deductibles and co-insurance?*
- *Do you want to be able to see the doctor that YOU choose?*



Arranged and Administered by:



myers | stevens | toohey

Our Plans Can Help!

Determine the Plan(s) you want to purchase

Plans showing  include enhanced Concussion Benefit - See next page for details

Student Accident & Sickness Plan

Our Best Coverage!

Students (Grades P-12) may enroll in this plan. Covers Injuries sustained and Sickness commencing anywhere in the world, 24 hours a day, while your student is insured under this School Year's plan (including interscholastic sports, **except interscholastic high school tackle football**). Repatriation and Medevac benefits are included. This plan does not cover routine or preventative care.

Benefits are payable according to the "Description of Benefits" up to \$50,000 per Covered Sickness and \$200,000 per Covered Accident.

Coverage begins at 11:59 p.m. on the day Myers-Stevens & Toohey & Co., Inc. (herein called "The Company") receives the completed enrollment form and premium. **Coverage ends at 11:59 p.m. on** the last day of the month for which payment has been made. Coverage may be continued for up to 12 calendar months, or through Sept. 30, 2019, whichever comes first, provided the required payments are made.

There is a \$50 deductible per covered Accident or covered Sickness.

NOTE – Participation in commercial camps or clinics may be covered under this plan.

1st payment: \$208.00

*(Covers remainder of month in which you enroll and 1 additional month)
Subsequent Payments: \$169.00 a month, billed every 2 months*

Interscholastic Tackle Football Accident Plans

Students (grades 9-12) may enroll in these plans. Covers Injuries caused by covered accidents occurring:

- While practicing or playing in interscholastic high school tackle football activities which are School-sponsored and directly supervised, including spring practice and summer conditioning, weight training and passing league
- While traveling for football in a School Vehicle or traveling directly and without interruption between School and off-campus site for such activities provided travel is arranged by and is at the direction of the School

Coverage begins at 11:59 p.m. on the day the Company receives the completed enrollment form and premium. **Coverage ends at 11:59 p.m. on** the closing date of regular classes for the 2018-2019 School Year.

NOTE – Participation in commercial camps or clinics is not covered under these plans. See "Full-Time 24/7" plans. Practice or playing of football must be conducted under the regulations and jurisdiction of the applicable sports governing body

Benefit Levels:	High	Mid	Low
Rates per School Year:	\$338	\$235	\$180

Full-Time 24/7 Accident Plans

Students (grades P-12 and school employees) may enroll in these plans. Covers Injuries caused by covered Accidents occurring 24 hours a day, anywhere in the world and while participating in all interscholastic sports **except interscholastic high school tackle football**.

Coverage begins at 11:59 p.m. on the day the Company receives the completed enrollment form and premium. **Coverage ends at 12:01 a.m. on** the date School begins regularly scheduled classes for the 2019-2020 School Year.

NOTE – Participation in commercial camps or clinics may be covered under this plan.

Benefit Levels:	High	Mid	Low
Rates per School Year:	\$317	\$219	\$165

School-Time Accident Plans

Students (grades P-12) may enroll in these plans. Covers Injuries caused by covered Accidents occurring:

- On School premises during the hours and on days when the School's regular classes are in session, including one hour immediately before and one hour immediately after regular classes, while continuously on the School premises
- While participating in or attending School-sponsored and directly supervised School Activities including interscholastic athletic activities and non-contact spring football (**except interscholastic high school tackle football**)
- While traveling directly and without interruption to or from residence and School for regular attendance; or School and off campus site to participate in School-sponsored and directly supervised School Activities, provided travel is arranged by and is at the direction of the School; and while traveling in School Vehicles at any time.

Coverage begins at 11:59 p.m. on the day the Company receives the completed enrollment form and premium. **Coverage ends at 11:59 p.m. on** the closing date of regular classes for the 2018-2019 School Year.

NOTE – Participation in commercial camps or clinics is not covered under these plans. See "Full-Time 24/7" plans.

Benefit Levels:	High	Mid	Low
Rates per School Year:	\$77	\$63	\$39

Dental Accident Plan (\$75,000 Maximum)

Students (grades P-12) may enroll in these plans. Covers Injuries to teeth caused by covered Accidents occurring 24 hours a day, anywhere in the world, including participation in all sports and all forms of transportation.

Benefits are payable at 100% of the Usual, Customary and Reasonable charges for Treatment of Injured teeth, including repair or replacement of existing caps or crowns. We do not pay for damage to or loss of dentures or bridges or damage to existing orthodontic equipment.

The coverage provides a "Benefit Period" of Accident dental benefits for up to one year from the date of first Treatment. The benefit period for an Injury may be extended each year, provided that: coverage is renewed prior to October 1, the student remains enrolled in grades P-12, and written notice is received by the Company at the time of Injury that further Treatment will be deferred to a later date.

Coverage begins at 11:59 p.m. on the day the Company receives the completed enrollment form and premium. **Coverage ends at 12:01 a.m. on** the date School begins regularly scheduled classes for the 2019-2020 School Year.

**\$16.00 purchased separately
\$12.00 when added to any plan(s) purchased**

Pharmacy SmartCard™

Available to students, their families and school staff through our partnership with National Pharmaceutical Services (NPS), the SmartCard offers savings of up to **95%** of prescription drug costs and is accepted at over **63,000** pharmacies nationwide.

In addition, the program can provide "Instant Alerts" to potential medication interactions to better protect your family along with unique "Proof of Savings" reports mailed directly to you every six months.

After your payment has been processed, NPS will send you your ID card. Present your card each time you or a family member needs a prescription filled to receive your savings. For more detailed information, go to www.pti-nps.com or call **800-546-5677**.

The SmartCard is not an insurance product and is not insured by BCS Insurance Company.

\$36.00 for entire family, for one full year!

Affordable Rates

Call (800) 827-4695 With Questions

Click Here to Enroll Now

Determine the benefit level that best fits your needs

If your child has no other insurance, we recommend the **Student Accident & Sickness Plan** or the **High Option** plans.

Description of Benefits

(Applies to all plans except the Dental Accident Plan and Pharmacy SmartCard)

We will pay benefits only for Covered Injuries sustained or Covered Sickness commencing while insured under this School Year's plan. Benefits payable will be based on the Usual, Customary and Reasonable Charges incurred for covered medical and dental services, as defined by the Policy, subject to exclusions, requirements and limitations. We do not pay for a service or supply unless it is Medically Necessary and listed in the Description of Benefits below. Applicable benefits mandated by the state of residence will be included in the covered expenses. You may take your child to any provider you choose; however, seeking Treatment through a First Health contracted provider may reduce your out-of-pocket costs.

To find participating First Health medical providers nearest you, call 800-226-5116 or log on to www.myfirsthealth.com.



ENHANCED CONCUSSION BENEFIT: If a covered Injury causes a Concussion resulting in the student's required removal from participation in an interscholastic sport, then Covered Expenses will be paid at 100% of the Usual, Customary and Reasonable charges with no Deductible, subject to stated Motor Vehicle benefit maximums, the maximum aggregated benefit amount per injury and all other terms and conditions of the policy.

Covered Benefit Levels	Low Option	Mid Option	High Option	Student Accident & Sickness Plan
Plan Name	MAXIMUMS PER ACCIDENT			
Tackle Football Accident Plan	\$25,000	\$50,000	\$75,000	\$50,000 Maximum per Sickness
Full-Time 24/7 Accident Plan	\$50,000	\$100,000	\$150,000	\$200,000 Maximum per Accident
School-Time Accident Plan	\$25,000	\$50,000	\$75,000	
Deductible Per Covered Accident/Sickness	\$0	\$0	\$0	\$50
Covered Expenses	BENEFIT MAXIMUMS			BENEFIT MAXIMUMS
Hospital Room & Board - Paid up to	\$500/Day	\$600/Day	\$750/Day	80% Semi Private Room Rate
Inpatient Hospital Miscellaneous Charges Services described below are paid as scheduled. All other miscellaneous charges - Paid up to	\$800/Day	\$1,000/Day	\$1,750/Day	80% to \$4,000/Day
Intensive Care Unit - Paid up to	\$1,500/Day	\$1,800/Day	\$2,400/Day	80%
Emergency Room Physician Charges		100%		100%
Hospital Emergency Room (room & supplies) incurred within 72 hours of an Injury		100%		100%
Outpatient Surgical (room & supplies)	\$750	\$900	\$1,600	80% to \$4,000
Physician Non-Surgical Treatment & Exam (excluding Physical Therapy)				
First Visit	\$70	\$80	\$100	80%
Each Follow Up Visit	\$50	\$55	\$65	80%
Consultation (when referred by attending Physician)	\$200	\$250	\$300	80%
Surgeon Services	60%	75%	90%	80%
Assistant Surgeon Services	25% of Surgical Allowance			80%
Anesthesiologist Services	25% of Surgical Allowance			80%
Physiotherapy (includes related office visits) when prescribed by a Physician	\$50/Visit to \$500	\$60/Visit to \$600	\$75/Visit to \$900	80% to \$2,000
X-Ray Examinations (including reading)	60% to \$500	70% to \$600	80% to \$700	80%
Diagnostic Imaging MRI, Cat Scan	60%	60%	80%	80%
Ambulance (from site of an emergency directly to hospital)		100%		100%
Laboratory Procedures, Registered Nurse Services, and Rehabilitative Braces	60%	80%	100%	80%
Durable Medical Equipment	60% to \$500	80% to \$600	100% to \$800	80%
Out-Patient Prescription Drugs (for Injuries only)	60%	80%	100%	80%
Dental Services (including dental x-rays) for Treatment due to a covered Accident	60%	80%	90%	80%
Eyeglass Replacement (for replacement of broken eyeglass frames or lenses resulting from a covered Accident requiring medical attention)	\$500	\$500	\$500	80%
Medical Evacuation & Repatriation	\$0	\$0	\$0	100% to \$10,000

Benefits for Accidental Death, Dismemberment, Loss of Sight, Paralysis and Psychiatric/Psychological Counseling

(Applies to all plans except the Dental Accident Plan and Pharmacy SmartCard)

In addition to medical benefits, if, within 365 days from the date of Accident covered by the policy, bodily Injuries result in any of the following losses, we will pay the benefit set opposite such loss. Only one such benefit (the largest) will be paid for all such losses due to any one Accident.

- Accidental Death **\$10,000**
- Single dismemberment or entire loss of sight in one eye **\$20,000**
- Double dismemberment or entire loss of sight in both eyes, or paraplegia or hemiplegia or quadriplegia **\$30,000**
- Counseling - In addition to the AD&D benefits, we will pay 100% of the Usual, Customary and Reasonable costs of psychiatric/psychological counseling needed after covered dismemberment, loss of sight or paralysis up to **\$ 5,000**

Choose Your Own Doctor and Hospital

[Click Here to Enroll Now](#)

Instructions

Thank you for enrolling your child!

To avoid any delay in coverage, please follow these 3 easy steps below:

- 1 Select** the plan(s) you wish to purchase below:
 - The Student Accident & Sickness Plan will provide our highest level of coverage.
 - Our Accident Plans may be purchased on an individual basis or combined with additional coverage (for example, Full-Time Accident + Dental).
- 2 Complete** and detach the enrollment form on the reverse side or you may enroll online (see below). Please note, we are unable to accept enrollments over the phone.
- 3 Purchase and Return**
 Apply online at www.myers-stevens.com for IMMEDIATE processing!
 We accept VISA and MasterCard.
 If online enrollment is not available, you may either:
 - **Fax** both sides of the completed Enrollment Form to (949) 348-2630. You may pay by credit card by completing the payment area on reverse or fax a personal check made payable to Myers-Stevens & Toohey & Co., Inc. Please do not mail original checks if faxing. We cannot accept Money Orders by fax.
 - **Email** a scanned image of the completed Enrollment Form to apply@myers-stevens.com. You may pay by credit card by completing the payment area on reverse or scan a personal check made payable to Myers-Stevens & Toohey & Co., Inc. Please do not mail original checks if emailing. We cannot accept Money Orders by email.
 - **Mail** both sides of the completed Enrollment Form in the enclosed envelope. You may pay by credit card by completing the payment area on reverse or enclose a check or Money Order made payable to Myers-Stevens & Toohey & Co., Inc.

PLEASE DO NOT SEND CASH

Our BEST Plan

Student Accident & Sickness

1st Payment \$208.00

You will be billed \$338.00 every 2 months thereafter.
 Coverage cannot exceed 12 calendar months or run past Sept. 30, 2019.

Our Accident Plans

(One-Time Payment For Entire School Year)

PLANS:	High Option	Mid Option	Low Option
Tackle Football Only	<input type="checkbox"/> \$338.00	<input type="checkbox"/> \$235.00	<input type="checkbox"/> \$180.00
Full-Time (24/7)	<input type="checkbox"/> \$317.00	<input type="checkbox"/> \$219.00	<input type="checkbox"/> \$165.00
School-Time	<input type="checkbox"/> \$77.00	<input type="checkbox"/> \$63.00	<input type="checkbox"/> \$39.00
Dental Accident	<input type="checkbox"/> \$16.00 Purchased Separately <input type="checkbox"/> \$12.00 When added to any plan(s) purchased		
Pharmacy Smart-Card	<input type="checkbox"/> \$36.00		

Total Amount Due

\$

Print Parent or Guardian Name

I have enrolled for the coverage checked above as provided by the Family Insurance Trust where applicable. I understand premiums cannot be refunded or converted.

X _____
 Parent or Guardian Signature Date

PREMIUMS CANNOT BE REFUNDED OR CONVERTED

2018 - 2019 Enrollment Form

Complete all information (please print) and return to Myers-Stevens & Toohey & Co., Inc.

Student Name			
First	Middle	Last	
-	-		
Student Birthdate			
Mailing Address			Apt.#
City	State	Zip Code	
-	-		
Parent Daytime Phone Number			
Parent E-mail Address			
District Name			
School Name			Grade

Method of Payment

Note: \$25.00 service charge for Returned Checks and declined Credit Cards

- Check/Money Order** (Make payable to: Myers-Stevens & Toohey & Co., Inc.) **or**
 Mastercard® or Visa®



Important: If paying by credit card, complete below. Charge will appear as "MYERS-STEVENS & TOOHEY 800-827-4695 CA" on your statement.

Card Number

\$

Amount

EXP. DATE
MO. YR.

3 digit control #

Print Name of Cardholder

Zip Code

I authorize Myers-Stevens & Toohey & Co. Inc. to deduct the premium payment, plus a 3% processing fee, from my credit card. If enrolling in the *Student Accident & Sickness Plan*, I am authorizing the initial premium payment and understand that I will be invoiced every 2 months for the subsequent payments.

X

Signature of Cardholder

Auto-Charge Option

Available for your convenience is the option to have your bi-monthly payments automatically charged to your credit card.

By initialing here _____, I hereby authorize Myers-Stevens & Toohey to charge the above credit card \$338, plus a 3% processing fee, on the 5th of the month that my payment is due. This authorization will remain in effect for the 2018/2019 school year until I notify Myers-Stevens & Toohey in writing prior to the next payment date.

B

718.CA

BCS

Easy Enrollment

Frequently Asked Questions...

If I have other insurance, why do I need this coverage?

Our plans can expand your choice of providers for your child and can help cover deductibles, co-pays and other out-of-pocket expenses.

I'm in a hurry! What is the quickest way to enroll?

We offer online enrollment at

www.myers-stevens.com.

Simply click the orange "Enroll Now" button on the home page, complete the enrollment process and your ID card will be emailed to you immediately!

If my child has no other insurance, what's my best buy?

Unless you need coverage for high school tackle football, the *Student Accident & Sickness Plan* is our broadest, best option. Next best is the *Full-Time 24/7 Accident Plan* with "High Option" benefits.

Can I take my child to any doctor or hospital?

YES! However, your out-of-pocket costs could be less by using a *First Health* contracted provider. To find participating doctors/hospitals nearest you, call **800-226-5116** or log on to **www.myfirsthealth.com**

Are accident-only rates paid every month?

NO! Accident-only rates are one-time charges for the entire School Year.

Can interscholastic high school tackle football be covered?

YES! But only under the *Interscholastic Tackle Football Plan*. "High Option" benefits are recommended.

Do the *Interscholastic Tackle Football* or *School-Time* plans cover camps and clinics sponsored and organized by groups other than my child's school?

NO! However, such camps and clinics may be covered under our *Full-Time 24/7* or *Student Accident & Sickness* plans. Call us for guidance!

Still need help or have questions?

Go to www.myers-stevens.com or call us for prompt, personalized assistance at (800) 827-4695.

How To File A Claim

1. Report School-related Injuries within 60 days to the School office. To find a *First Health* provider nearest you, call 800-226-5116 or log on to www.myfirsthealth.com.
2. Obtain a claim form from the School or the Company. Claim forms must be filed with the Company within 90 days after the date of first Treatment.
3. At the same time, please file a claim with your other family sickness and/or Accident carrier.
4. Follow ALL claim form instructions, attach all itemized bills and send to:



Myers-Stevens & Toohy & Co., Inc.

26101 Marguerite Parkway
Mission Viejo, CA 92692-3203
949-348-0656 or 800-827-4695
Fax 949-348-2630
CA License #0425842

The Insurance Company

(Does not apply to the SmartCard)



BCS Insurance Company
Oakbrook Terrace, Illinois

Rated A- (Excellent) by A. M. Best,
an independent insurance company rating agency
Master Policy form # 28.203

This brochure contains a brief description of the benefits available. Complete details may be found in the Policies on file at your School or district office. Certain provisions may be different if required by state law. Please keep this information as a reference.

Policyholder: Family Insurance Trust,
Sited in District of Columbia

Click Here to Enroll Now

Benefits are not payable for any of the following or loss that results from them:

1. Damage to or loss of dentures or bridges or damage to existing orthodontic equipment.
2. War or any act of war, declared or undeclared.
3. Participation in a riot or civil disorder; fighting or brawling, except in self-defense; commission of or attempt to commit a felony or violating or attempting to violate any duly enacted law.
4. Suicide, attempted suicide or intentionally self-inflicted Injury while sane or insane.
5. Injury or Sickness contributed to by the use of alcohol or drugs unless taken in the dosage and for the purpose prescribed by the Covered Person's Physician.
6. Practice or play in interscholastic high school tackle football (unless separate football coverage is purchased), intercollegiate sports, semi-professional sports, or professional sports. (Does not apply to the *Dental Accident Plan*.)
7. Injury or Sickness covered by Worker's Compensation or Employer's Liability Laws, or by any coverage provided or required by law including, but not limited to group, group type, and individual automobile "No Fault" coverage (excluding School Vehicle coverage).
8. Treatment, services or supplies provided by the School's infirmary or its employees, or Physicians who work for the School, or by any member of the Covered Person's immediate family; or for which no charge is normally made.
9. Mental or nervous disorders (except as specifically provided by the Policy).
10. Treatment of Sickness, ailment, or infections (except pyogenic infections or bacterial infections which result from the accidental ingestion of contaminated substances). (Does not apply to the Sickness-Only Coverage under the *Student Accident & Sickness Plan*.)
11. The diagnosis and Treatment of non-malignant warts, moles and lesions, acne or allergies, including allergy testing.
12. Injury sustained as a result of riding in or on, entering or alighting from, a two or three-wheeled motor vehicle. (Does not apply to the *Dental Accident Plan*.)
13. Treatment of osteomyelitis, pathological fractures and hernia. (Does not apply to the Sickness-Only Coverage under the *Student Accident & Sickness Plan*.)
14. Detached retina (unless directly caused by an Injury). (Does not apply to the Sickness-Only Coverage under the *Student Accident & Sickness Plan*.)
15. Any expenses related to the Treatment of tonsils, adenoids, epilepsy, seizure disorder or congenital weakness; or expenses for Treatment of congenital anomalies and conditions arising or resulting directly there from.
16. Supplies, except as otherwise provided in the Policy.

Requirements and Limitations

Aggravations of injuries which did not occur while insured under this plan are paid up to \$500 maximum benefit per policy term. Injuries sustained as a result of riding in or on, entering or alighting from or being struck by a Motor Vehicle are limited to a \$5,000 maximum benefit (up to \$10,000 if vehicle is a School Vehicle). Some Motor Vehicle injuries are not covered - see exclusions above for details. School-time and high school tackle football injuries must be reported to the School within 60 days of the date of Injury. The first Physician's visit must be within 120 days after the Accident occurs. This insurance does not apply to the extent that trade or economic sanctions or regulations prohibit us from providing insurance, including but not limited to, the payment of claims. A claim form must be filed with Myers-Stevens & Toohey & Co., Inc. within 90 days after the date of loss. The plan pays for covered expenses incurred within up to a year from the date of the first Physician's visit. However, should the Injury sustained require the removal of surgical pins, continued Treatment for serious burns, or Treatment of a non-union or mal-union fracture, the benefit period will be extended to 104 weeks. Each covered condition may be subject to a deductible - see plan details.

Definitions

An **Accident** is defined as a sudden, unexpected and unintended incident. **Covered Accident** means an Accident that results in Injury or loss covered by this Policy. An **Injury** is defined as Accidental bodily harm sustained by the Covered Person that results directly from an Accident (independently of all other causes) and occurs while coverage under the Policy is in force. **Medically Necessary** is defined as the services or supplies provided by a Hospital, Physician, or other provider that are required to identify or treat an Injury or Sickness and which, as determined by the Company, are: (1) consistent with the symptoms or diagnosis and Treatment of the Injury or Sickness; (2) appropriate with regard to standards of good medical practice; (3) not solely for the convenience of the Insured Person; (4) the most appropriate supply or level of service which can be safely provided. When applied to the care of an Inpatient, it further means that the Insured Person's medical symptoms or condition requires that the services cannot be safely provided as an Outpatient. **Sickness** is defined as illness or disease contracted by and causing loss to the Insured Person whose Sickness is the basis of claim. Any complications or any condition arising out of a Sickness for which the Insured Person is being treated or has received Treatment will be considered as part of the original Sickness. **School Activities** means any activity that is sponsored and under the direct, immediate supervision of the School that: (a) the School requires the Insured Person to attend; or (b) is under the sole control and supervision of School authorities. It does not include an activity related to athletics or cheerleading that is under joint sponsorship or supervision arrangement with any non-School group. **Concussion** means a mild form of traumatic brain injury caused by a bump or blow to the head or body that jostles the brain and results in the temporary impairment of brain function (such as loss of consciousness, disturbance of vision or sense of balance) and diagnosed by a Physician practicing within the scope of his or her license.

Non-Duplication of Benefits (Excess Provision):

In order to keep premiums as affordable as possible, these plans pay benefits on a non-duplicating basis. This means, if a person is covered by one or more of these plans and by any other valid insurance or health agreement, any amount payable or provided by the other coverages will be subtracted from the covered expenses and we will pay benefits based on the remaining amount.

IMPORTANT NOTICE: This Plan provides short-term limited duration sickness benefits. It does not constitute comprehensive health insurance coverage (often referred to as "major medical coverage") and does not satisfy a person's individual obligation to secure the requirement of minimum essential coverage under the Affordable Care Act (ACA). For more information about the ACA, please refer to www.HealthCare.gov.

Premiums Cannot be Refunded or Converted

For a brochure in Spanish, or for assistance in Spanish, please call 800-827-4695
Para un folleto en Español, o para asistencia en Español, por favor llame a 800-827-4695

Type 2 Diabetes Information

Pursuant to California Education Code Section 49452.7, this type 2 diabetes information is for local educational agencies to provide to parents and guardians of incoming seventh grade students

Type 2 diabetes is the most common form of diabetes in adults.

- Until a few years ago, type 2 diabetes was rare in children, but it is becoming more common, especially for overweight teens.
- According to the U.S. Centers for Disease Control and Prevention (CDC), one in three American children born after 2000 will develop type 2 diabetes in his or her lifetime.

Type 2 diabetes affects the way the body is able to use sugar (glucose) for energy.

- The body turns the carbohydrates in food into glucose, the basic fuel for the body's cells.
- The pancreas makes insulin, a hormone that moves glucose from the blood to the cells.
- In type 2 diabetes, the body's cells resist the effects of insulin, and blood glucose levels rise.
- Over time, glucose reaches dangerously high levels in the blood, which is called hyperglycemia.
- Hyperglycemia can lead to health problems like heart disease, blindness, and kidney failure.

Risk Factors Associated with Type 2 Diabetes

It is recommended that students displaying or possibly experiencing the risk factors and warning signs associated with type 2 diabetes be screened (tested) for the disease.

Risk Factors

Researchers do not completely understand why some people develop type 2 diabetes and others do not; however, the following risk factors are associated with an increased risk of type 2 diabetes in children:

- **Being overweight.** The single greatest risk factor for type 2 diabetes in children is excess weight. In the U.S., almost one out of every five children is overweight. The chances are more than double that an overweight child will develop diabetes.
- **Family history of diabetes.** Many affected children and youth have at least one parent with diabetes or have a significant family history of the disease.
- **Inactivity.** Being inactive further reduces the body's ability to respond to insulin.
- **Specific racial/ethnic groups.** Native Americans, African Americans, Hispanics/Latinos, or Asian/Pacific Islanders are more prone than other ethnic groups to develop type 2 diabetes.
- **Puberty.** Young people in puberty are more likely to develop type 2 diabetes than younger children, probably because of normal rises in hormone levels that can cause insulin resistance during this stage of rapid growth and physical development.

Warning Signs and Symptoms Associated with Type 2 Diabetes

Warning signs and symptoms of type 2 diabetes in children develop slowly, and initially there may be no symptoms. However, not everyone with insulin resistance or type 2 diabetes develops these warning signs, and not everyone who has these symptoms necessarily has type 2 diabetes.

- Increased hunger, even after eating
- Unexplained weight loss
- Increased thirst, dry mouth, and frequent urination
- Feeling very tired
- Blurred vision
- Slow healing of sores or cuts
- Dark velvety or ridged patches of skin, especially on the back of the neck or under the arms
- Irregular periods, no periods, and/or excess facial and body hair growth in girls
- High blood pressure or abnormal blood fats levels

Type 2 Diabetes Prevention Methods and Treatments

Healthy lifestyle choices can help prevent and treat type 2 diabetes. Even with a family history of diabetes, eating healthy foods in the correct amounts and exercising regularly can help children achieve or maintain a normal weight and normal blood glucose levels.

- **Eat healthy foods.** Make wise food choices. Eat foods low in fat and calories.
- **Get more physical activity.** Increase physical activity to at least 60 minutes every day.
- **Take medication.** If diet and exercise are not enough to control the disease, it may be necessary to treat type 2 diabetes with medication.

The first step in treating type 2 diabetes is to visit a doctor. A doctor can determine if a child is overweight based on the child's age, weight, and height. A doctor can also request tests of a child's blood glucose to see if the child has diabetes or pre-diabetes (a condition which may lead to type 2 diabetes).

Types of Diabetes Screening Tests That Are Available

- **Glycated hemoglobin (A1C) test.** A blood test measures the average blood sugar level over two to three months. An A1C level of 6.5 percent or higher on two separate tests indicates diabetes.
- **Random (non-fasting) blood sugar test.** A blood sample is taken at a random time. A random blood sugar level of 200 milligrams per deciliter (mg/dL) or higher suggests diabetes. This test must be confirmed with a fasting blood glucose test.
- **Fasting blood sugar test.** A blood sample is taken after an overnight fast. A fasting blood sugar level less than 100 mg/dL is normal. A level of 100 to 125 mg/dL is considered pre-diabetes. A level of 126 mg/dL or higher on two separate tests indicates diabetes.
- **Oral glucose tolerance test.** A test measuring the fasting blood sugar level after an overnight fast with periodic testing for the next several hours after drinking a sugary liquid. A reading of more than 200 mg/dL after two hours indicates diabetes.

Type 2 diabetes in children is a preventable/treatable disease and the guidance provided in this information sheet is intended to raise awareness about this disease. Contact your student's school nurse, school administrator, or health care provider if you have questions.

Reference: www.cde.ca.gov/ls/he/hn/type2diabetes.asp

**ROCKLIN UNIFIED SCHOOL DISTRICT
GRADES TK-6
LIBRARY USE/BOOK DAMAGE OR LOSS AGREEMENT**

Please read this document carefully before signing.

Library Usage and Behavior

Students may use the Library Media Center (LMC) any time it is staffed, under the supervision of an adult in charge. This may be a scheduled class visit, or an individual visit by permission of the teacher and the librarian for independent study. Students must have a pass to enter the Library Media Center during school hours, including lunch, if not accompanied by a teacher or classroom instructional aide. No student may be in the Library Media Center unsupervised at any time. While in the LMC, students will follow school rules and are expected to conduct themselves responsibly. Loud talking, running, eating and drinking are not appropriate in the Library Media Center. Students exhibiting these behaviors will be asked to leave.

Students may borrow books for a two week period of time. The number of books a student may check out at any one time is determined by grade level. Students with overdue items will not be allowed to check out any more until the overdue has been cleared.

Library Material Damage or Loss

Students are expected to pay for excessive damage to library books or media, or their loss. The cost will be determined by the current replacement cost of the item. Students who do not meet those obligations lose further borrowing privileges throughout the District. Report cards will be withheld until such obligations have been met.
